

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
April 22, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present.

Bid Openings:

Bids were received for Voice Over IP Phone System (project includes equipment, installation, training, and trade-in) and are summarized below:

| BIDDER | BID AMOUNT |
|---|-------------------|
| Logicalis, Lansing, MI Start Date: May 12, 2014 Completion: 60 days | \$173,995.23 |
| ElectroMedia/Searer Communications, Inc., Grand Haven, MI Start Date: Will coordinate | \$234,827.67 |
| Netech Corporation, Carmel, IN Start Date: June 1, 2014 Completion: 60 days | \$148,500.00 |

Mr. West said these bids will be forwarded to the IT Department for their review and evaluation.

Mayor's Comments:

Mayor Wood congratulated Mike Watson on being presented with "Sagamore of the Wabash" Award by Governor Mike Pence.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Staff Attorney Geoff Spiess presented an Addendum to Interlocal Agreement for Main Street Underpass at Canadian National Railroad between St. Joseph County and City of Mishawaka correcting the number of payments. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Community Development Director Dave Thomas presented a Professional Service Agreement with TecServ for Phase II Environmental Site Assessment of property at 523 Cedar Street in the amount of \$18,975.00 plus Hazardous Waste Annual Fee payment for 2013 of \$1,721.50 for a total amount of \$20,696.50. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a Professional Service Agreement with SiteScapes, Inc., for landscape design services for Wilson Boulevard Tree Replacement Project for the not-to-exceed amount of \$3,200.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with First Group Engineering for engineering design services for Twelfth Street Improvements (Downey to Beiger Street) for

the not-to-exceed amount of \$410,000.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Service Agreement with Lawson-Fisher Associates for West Street Area Design Projects, project review and coordination services, for the not-to-exceed amount of \$59,050.00, and moved for its approval. Mr. Watson seconded; motion carried.

New Business:

A request from World Wide Jewelry and Pawn, 3737 Lincolnway East, to close Ray Street from Lincolnway to the alley at the south of the property on Saturday, June 28, 2014, from 11:00 a.m. to 4:00 p.m. for Customer Appreciation Day was taken under advisement.

Old Business:

A Utility Complaint Appeal Form from Mr. Zwickl at 2334 Creekview Drive continued under advisement.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:26 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board