

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
April 29, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of April 15, 2014, and April 22, 2014, and accept them as circulated. Mr. Prince seconded; motion carried.

Quote Opening:

Quotes were opened for one (1) used mid-sized floor scrubber/sweeper for the Street Department and are summarized below:

QUOTER	AMOUNT
System Clean, Inc., South Bend, IN MODEL: 2007 Tennant T20 Delivery: 2 Days Discount: 10%	\$31,900.00
PowerClean Equipment Company, Cleves, OH MODEL: Tennant T20 LP (no model year indicated) Delivery: Not indicated Discount: Not indicated	\$37,780.00

Mr. West said these quotes would be forwarded to the Street Department for their review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Dale Freeman requested the Board declare one (1) 1981 Emergency One Pumper Truck and one (1) 1996 Ford Bronco as surplus and include in the upcoming City auction. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Freeman recommended that Firefighter Shawn Goeller be promoted from his current rank of First Class Firefighter to the rank of Master Firefighter, effective April 19, 2014. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Water Division Manager Dave Majewski requested the Board declare twenty-four (24) miscellaneous items and office furniture as surplus and include in the upcoming City auction. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Electric Division Manager Tim Erickson requested the Board authorize the receipt of bids for one (1) 2014/15 4 wheel drive extended cab utility body service truck, and one (1) 2015 4 wheel drive extended cab line body truck with 40' insulated aerial device to be opened May 20, 2014. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Becky Miller requested the Board declare one Savin office fax machine from the Clerk's Office as surplus and include in the upcoming City auction. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

IT Director Patrick Stokes requested the board award the bid for voice over IP telephone system to Netch Corporation, Carmel, IN, the lowest most responsive, responsible bidder in the amount of \$148,500.00 and designate the IT Director as signatory. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board accept a 3-year maintenance bond from Selge Construction, Inc. for Mishawaka Riverwalk Improvements and Extension Project no. PLT 13-001, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a Professional Service Agreement with DLZ for construction engineering services for Church/Union Phase II for the not-to-exceed amount of \$457,800.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for construction engineering services for Safe Routes to School – Beiger School – for the not-to-exceed amount of \$70,200.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for construction engineering services for Safe Routes to School – Twin Branch School – for the not-to-exceed amount of \$57,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with CHA Engineering for design services for Gumwood Road Widening for the not-to-exceed amount of \$95,100.00, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve fifteen (15) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$5,537,676.70. Mr. Prince seconded; motion carried.

New Business:

Mr. Prince moved to approve a request from Tony Sacco's Pizza, 201 Florence Avenue, Granger, for a Waiver of Noise Ordinance from 6:00 p.m. to 9:00 p.m. on Friday, May 9, 2014 for a fundraising event for Cpl. James Szuba and K9 Ricky Scholarship Fund with outdoor DJ music, subject to the normal conditions of approval for public safety. Mr. Watson seconded, motion carried.

A request from the Humane Society of St. Joseph County for "Haulin' Tail" motorcycle ride on Sunday, August 24, 2014, traveling on Grape, McKinley, Main/Church, and Dragoon, was taken under advisement.

Mr. Prince moved the Utilities Board to accept the Mishawaka Utilities Complaint Resolution for Phillip Zwickl, 2334 Creekview Drive, as presented and adjust his March 28, 2014 bill by \$113.86. Mr. Watson seconded; motion carried.

Old Business:

Mr. Prince moved to approve a request from World Wide Jewelry and Pawn, 3737 Lincolnway East, to close Ray Street from Lincolnway to the alley at the south of the property on Saturday, June 28, 2014, from 11:00 a.m. to 4:00 p.m. for Customer Appreciation Day, subject to the normal conditions of approval for public safety. Mr. Watson seconded; motion carried.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:30 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board