

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
May 20, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of May 13, 2014, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

One (1) bid was received for (1) 2014/15 1-Ton 4WD extended-cab utility body service truck for the Electric Division and is summarized below:

BIDDER	BID AMOUNT
Jordan Motors, Inc., Mishawaka, IN	
MODEL: 2015 Ford F350 4X4 Supercab Chassis	\$47,905.00
TRADE-IN: 1999 Chevrolet 3500 w/utility body	- 1,800.00
TOTAL MINUS TRADE-IN:	\$46,105.00
Delivery: 160-180 days	
Discount: 25%	

One (1) bid was received for (1) 2015 4WD extended-cab line body truck with 40' insulated aerial device for the Electric Division and is summarized below:

BIDDER	BID AMOUNT
Altec Industries, Inc., Creedmoor, NC	
MODEL: 2015 Altec AT40M	\$207,609.00
TRADE-IN: 1998 Navistar 4700	- 2,000.00
TOTAL MINUS TRADE-IN:	\$205,609.00
Delivery: 270 days	
Discount: 0%	

Mr. West said these bids would be forwarded to the Electric Division for their review and evaluation.

Mayor's Comments:

Mayor Wood reminded everyone of the Memorial Day Parade which starts at 9:30.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board's approval to promote Patrol Officer Scott Robinson and David Ruiz to the rank of Corporal as per the Collective Bargaining Agreement between the City of Mishawaka and the Mishawaka Fraternal Order of Police; Article XVII; Section 4 – Corporal positions, effective April 19, 2014. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Park Department Superintendent Terry Zeller submitted a request to remove two trees and stumps in the right of way at 520 Wilson Boulevard. The trees have been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Controller Becky Miller requested the Board approve a two-year banking services agreement with Lake City Bank, beginning with June 1 transactions, and a courier services agreement with Security Inc., same day service to Lake City Bank, and designate the Controller as signatory for both agreements. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented a Notice of Recognition of Encroachment request from Mishawaka Sweet Tooth, Inc., 117 S. Main Street, for placement of street furniture in an area of 6' 4" wide by 18' long in front of their store, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented plans submitted by Costco for construction of right turn lane and installation of a fully actuated traffic signal at their proposed entrance on University Drive, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Public Hearing:

Mr. West opened the public hearing for a secondhand store license for Tom Klopfenstein doing business at 1127 Lincolnway East. Mr. Klopfenstein appeared and said he wanted to start a business selling vintage toys three days a week; Tuesday, Friday, and Saturday. The other days of the week he is employed as a counselor in Plymouth.

Mr. West closed the Public Hearing. Mr. Prince moved to approve the secondhand store license for Tom Klopfenstein. Mr. Watson seconded; motion carried.

New Business:

A request was received to close 7th Street between Smith and Cleveland on Friday, July 4, 2014, from 3:00 p.m. to 11:00 p.m., for a block party with boom box. Mr. Watson moved to approve subject to all normal conditions for public safety. Mr. Prince seconded; motion carried.

A request from The Waterford at Edison Lakes for a tent party to be held Friday, June 7, 2014, from 11:00 a.m. to 2:00 p.m., with two tents and live music. Mr. Prince moved for its approval subject to all normal conditions of approval for public safety. Mr. Watson seconded; motion carried.

A request was received to block the sidewalk on the east side of Spring Street, at 722 S. Spring Street, beginning May 22, 2014 through May 24, 2014 for brick wall repair. Mr. Watson moved to approve with the notation that the contractor provide the barricade. Mr. Prince seconded; motion carried.

A request from Chick-fil-A, 5517 N. Main Street, to block (4) parking spaces in front of their restaurant in connection with a Classic Car Cruise-In on June 6, 2014, from 4:00 p.m. to 8:30 p.m. The area will be used for kids play area and car registration. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Old Business:

A request for Waiver of Noise Ordinance from Outpost Sports, 3602 Grape Road, to have live music during a volleyball tournament on Saturday, June 21, 2014, from 2:00 p.m. to 10:00 p.m. Mr. Prince moved to approve subject to all normal conditions of approval for public safety. Mr. Watson seconded; motion carried.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:25 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board