

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
May 27, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present.

Quote Opening:

Quotes were opened for grass moving services for North Main Street Properties for the Department of Community Development and are summarized below:

<b>QUOTER</b>	<b>AMOUNT</b>
Lawn Order, LLC, Granger, IN	\$400.00 per cutting
<b>TOTAL \$400.00 X 26 CUTTINGS</b>	<b>\$10,400.00</b>
Bloom's Tree Nursery, Bremen, IN	\$650.00 per cutting
<b>TOTAL \$650.00 X 26 CUTTINGS</b>	<b>\$16,900.00</b>
Acorn Landscaping, South Bend, IN	\$548.00 per cutting
<b>TOTAL \$548.00 X 26 CUTTINGS</b>	<b>\$14,248.00</b>

Mr. West said these quotes will be forwarded to the Department of Community Development for their review and evaluation.

Mayor's Comments:

Mayor Wood thanked everyone who was involved in getting the Parade up and running without a hitch. It was well attended.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Electric Division Manager Tim Erickson requested the Board award the bid for one 2015 4WD extended-cab line body truck with 40' insulated aerial device to Altec Industries, Inc., Creedmoor, NC, the sole bidder, for the base amount of \$207,609.00 minus \$2,000.00 trade in for a total award of \$205,609.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Erickson requested the Board award the bid for one 2015 1-ton 4WD extended-cab utility body service truck to Jordan Motors, Inc., Mishawaka, the sole bidder, for the base amount of \$47,905.00 minus \$1,800.00 trade in for a total award of \$46,105.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Service Agreement with Fisher Land Surveying Services for right-of-way and topographic survey at the southeast corner of Jefferson Boulevard and Liberty Drive for the lump sum amount of \$2,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West requested the Board approve plans and authorize the receipt of bids for Gumwood Road Widening, SR 23 to north city limits, to be opened June 17, 2014, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve fifteen (15) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$6,335,543.85. Mr. Prince seconded; motion carried.

Hearings:

Mr. West set a public hearing for Transient Merchant License for June 3, 2014, at 10:00 a.m. for LJ Concession to sell elephant ears at Powell Florist, 1215 Liberty Drive, from June 6 through June 8, 2014.

Mr. West moved to set a Utility Board hearing for Tuesday, June 17, 2014 at 1:00 p.m. in Council Chambers to hear a Utilities complaint appeal by Phillip Zwickl. Mr. Watson seconded; motion carried.

New Business:

A request for renewal of a Tattoo and/or Body Piercing License has been received from Peggie O'Neil, 4609 Grape Road, Ste D-9, for the application of permanent makeup. Mr. Watson moved for its approval. Mr. Prince seconded; motion carried.

A request to close Clay Street between Jefferson Boulevard and Borley Street on Saturday, July 19, 2014, from 10:30 a.m. to 11:00 p.m. for a block party was taken under advisement.

Community Development Director Dave Thomas requested the Board award the contract for grass mowing services for North Main Street properties to Acorn Landscaping LLC, South Bend, the most responsible and responsive quoter, in the amount of \$548.00 per cutting, a total of 26 cuttings, for the total award amount of \$14,248.00. Mr. Thomas said the low quoter, Lawn Order, LLC, did not provide the bid bond as required in the specifications. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:25 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board