

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
July 8, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of June 24, 2014, and July 1, 2014, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

One (1) bid was received for two (2) 2014 ½ ton 4WD crew cab pick-up trucks for the Electric Division and is summarized below:

<b>BIDDER</b>	<b>BID AMOUNT</b>
Jordan Motors, Inc., Mishawaka, IN	
MODEL: 2014 Ford F150 4X4 Supercrew	<b>\$61,898.00</b>
TRADE-IN: 2001 Chevy S10 Extended Cab Pick Up	<b>- 2,000.00</b>
TRADE-IN: 2003 Ford Taurus Sedan	<b>- 1,700.00</b>
<b>TOTAL MINUS TRADE-IN:</b>	<b>\$58,198.00</b>
Delivery: 90-100 days	
Discount: 25%	

One (1) bid was received for one (1) 2014/2015 Compact 4-door 4WD SUV for the Electric Division and is summarized below:

<b>BIDDER</b>	<b>BID AMOUNT</b>
Jordan Motors, Inc., Mishawaka, IN	
MODEL: 2015 Ford Escape 4WD SE	<b>\$28,074.00</b>
TRADE-IN: 2001 Chevy S10 Extended cab pick up	<b>- 1,400.00</b>
<b>TOTAL MINUS TRADE-IN:</b>	<b>\$26,674.00</b>
Delivery: 95-110 days	
Discount: 25%	

Mr. West said these bids would be forwarded to the Electric Division for their review and consideration.

One (1) bids was received for one (1) 2015 ¾ ton 4WD extended cab pick-up truck w/plow for Wastewater Division and is summarized below:

<b>BIDDER</b>	<b>BID AMOUNT</b>
Jordan Motors, Inc., Mishawaka, IN	
MODEL: 2015 Ford F250 4X4 Supercab w/plow	<b>\$36,909.00</b>
TRADE-IN: 2001 F250 4WD pick-up truck w/plow	<b>- 4,800.00</b>
<b>TOTAL MINUS TRADE-IN:</b>	<b>\$32,109.00</b>
Delivery: 90-100 days	
Discount: 25%	

Mr. West said this bid would be forwarded to the Wastewater Division for their review and consideration.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting. Mr. West announced a staff meeting would follow if needed.

Department Head Reports:

Park Superintendent Terry Zeller requested the Board authorize the receipt of bids for one (1) super duty 4X4 double cab pickup truck for the Park Department to be opened July 29, 2014. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board approve plans and authorize the receipt of bids for Central Park Improvements to be opened July 29, 2014, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board approval an interlocal agreement between the City of South Bend, St. Joseph County, and City of Mishawaka for administration of grant funds and cost sharing with Symbiont Science, Engineering and Construction, Inc., and name the City Planner as signatory, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West requested the Board award the contract for Mishawaka Avenue Improvements, Phase I, to Selge Construction, the lowest most responsive and responsible bidder, for the base bid of \$2,482,305.31 plus Alternates "A" through "E" for a total award of \$3,532,629.81, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for study and design engineering services for Wilson Boulevard, Phase II, CSO 008 Re-rerouting, for the not-to-exceed amount of \$226,300.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve an interlocal agreement between St. Joseph County Commissioners and the City of Mishawaka for regional sign replacement program utilizing highway safety improvement federal funding obtained by MACOG, City of Mishawaka share of \$5,944.70, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Memorandum of Understanding with MACOG for 2015 traffic counting program at 34 locations from July 1, 2014 through June 30, 2015, for the lump sum of \$2,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented an asbestos abatement agreement with Specialty Systems of South Bend for removal of asbestos from underground piping found during demolition at the former Notre Dame Credit Union, 210 W. Third Street, in the amount of \$850.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented an Escrow Agreement with HRP Construction and Lake City Bank for Milburn Area Sewer Improvement Project, Division "J" – Phase II, and moved for its approval. Mr. Watson seconded; motion carried.

New Business:

The Board acknowledged the receipt of a letter from A. Robert Masters regarding Banko Property Management's desire for a public hearing on 216-218 Grove Street utility appeal.

Electric Division Manager Tim Erickson requested the Board award the bid for one (1) 2014 compact 4-door 4WD SUV to Jordan Automotive, the sole bidder, for the base bid of

\$28,074.00 minus trade in of \$1,400.00 for a total award of \$26,674.00; and also award the bid for two (2) 2014 ½ ton 4WD crew cab pick-up trucks to Jordan Automotive, the sole bidder, for the base bid of \$61,898.00 (\$30,949.00 X 2) minus \$3,700.00 for two (2) trade ins for a total award of \$58,198.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve nineteen (19) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$7,277,825.49. Mr. Prince seconded; motion carried.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:28 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board