

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 15, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of July 8, 2014, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

Bids were opened for Ornamental Street Lights and Fixtures and are summarized below:

BIDDER

All-Phase Electric Supply, Co., South Bend, IN

Item #1	\$2,632.00 each
Item #2	\$2,675.00 each
Item #3	\$1,468.00 each
Item #4	\$3,615.00 each

M.D. McNulty Co., Indianapolis, IN

Item #1	\$1,914.00 each
Item #2	\$1,998.00 each
Item #3	\$ 799.00 each
Item #4	\$3,449.00 each

H.D. Supply Power Solutions Ltd., Linden, IN

Item #1	\$2,357.74 each
Item #2	\$2,309.40 each
Item #3	\$1,004.30 each
Item #4	\$3,729.00 each

Mr. West said these bids would be forwarded to the Engineering Department for their review and consideration.

Mayor's Comments:

Mayor Wood introduced a group of pre-school children from First United Methodist Church who were touring the building.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Dale Freeman recommended that David Bennett be promoted from his current rank of Paramedic in the EMS Division to the rank of Lieutenant - EMS Division, effective July 15, 2014. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Park Department Superintendent Terry Zeller submitted a request to remove one tree and stump in the right of way at 940 Lincolnway East. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Sewer Maintenance Department Manager Tom Dolly requested the Board approve the purchase of a new 2014 Vactor Model 2115 Combination Sewer Cleaner from Jack Doheny Companies through the National Intergovernmental Purchasing Alliance and under IC 5-22-10-12 for \$445,949.00 with transfer of the old 2003 Vactor to the Water Department with a value of \$49,500.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Wastewater Division Manager Karl Kopec requested the Board award the bid for one (1) 2015 ¾ ton 4WD crew cab pick-up truck with plow to Jordan Automotive, the sole bidder, for the base bid of \$36,909.00 minus trade in of \$4,800.00 for a total award of \$32,109.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

IT Director Patrick Stokes requested the Board declare thirty-four (34) pieces of network hardware as obsolete for disposal in accordance with current electronics recycling requirements. Mr. Prince moved to approve. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Professional Services Agreements for real estate appraisal services for parcels on the south side of Jefferson Boulevard at Byrkit Street intersection with Krause Associates for the not-to-exceed amount of \$13,000.00, and with Waszak Appraisals for the not-to-exceed amount of \$12,300.00, and moved for their approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Mr. West presented a request for a disabled parking space for 132 E. 8th Street. Based on the review and recommendation of Captain Spencer of the Mishawaka Police Department, Mr. West moved approval of the request. Mr. Prince seconded; motion carried.

Mr. Prince moved to approve a request from Office Lounge, 1813 E. 12th Street, for outside entertainment on the following dates, subject to the normal conditions of approval for outside music: July 25, July 26, August 1, August 2, August 8, August 9, August 15, August 16, August 22, August 23, August 29, August 30, September 5, September 6, 2014. Mr. Watson seconded; motion carried.

Old Business:

Banko Property Management's desire for a public hearing on 216-218 Grove Street utility appeal continued under advisement as the Board continues to work with all parties on a hearing date.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Public Comments:

Dennis Gradeless, 3902 Harrison Creek Court, Mishawaka, said he was concerned about the impact the road construction on 12th Street is having on the pond in his back yard. He said due to the dewatering, the water level has gone down approximately 5', and the trees are beginning to show signs of stress and are beginning to lose their leaves. He also said the pond appears to be separating into two ponds due to the low water level.

Mr. Gradeless said he has contacted DLZ, the Engineering office, Mayor's office to make someone aware of the issues he is having. He also contacted the State Biologist to get their opinion of the problem. He said he is looking for help and would like to get it corrected.

Mr. West said he was aware of the issues and part of the problem is the project is funded 80% by INDOT, with Mishawaka contributing 20%. INDOT does the design review and there isn't federal funding to adjust the design.

Mr. West said the biggest thing is the schedule and he will put together some information and forward to Mr. Gradeless in the next few days.

Mr. West also said that what Mr. Gradeless refers to as a pond is actually a stormwater retention basin designed to take care of stormwater from 12th Street, which is outside of the wetlands in the area.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:40 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board