

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 29, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of July 22, 2014, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

One bid was received and opened for one (1) super duty 4 X 4 double cab pick-up truck for the Parks Department and is summarized below:

BIDDER	AMOUNT
Jordan Motors, Inc., Mishawaka, IN	
MODEL: 2015 Ford F350 4X4 crew cab pick-up	\$38,665.00
DELIVERY: 90-100 days	
DISCOUNT: 25%	

Mr. West said this bid will be forwarded to the Parks Department for their review and recommendation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Dale Freeman announced that David Garcia has successfully completed the written Firefighters Aptitude Examination, the Physical Agility Test administered by the Mishawaka Firefighter Pension Board as well as the medical and psychological testing required for becoming a member of the Mishawaka Fire Department. He also recommended that he be approved for probationary employment effective July 29, 2014. Mr. Watson moved that David Garcia be approved for probationary employment effective July 29, 2014. Mr. Prince seconded; motion carried.

Chief Freeman announced that Eric Chudzicki has successfully completed the written Firefighters Aptitude Examination, the Physical Agility Test administered by the Mishawaka Firefighter Pension Board as well as the medical and psychological testing required for becoming a member of the Mishawaka Fire Department. He also recommended that he be approved for probationary employment effective July 29, 2014. Mr. Prince moved that Eric Chudzicki be approved for probationary employment effective July 29, 2014. Mr. Watson seconded; motion carried.

Chief Freeman requested that the Board accept the voluntary retirement of Allen Kite who has served the Mishawaka Fire Department for 24 years 9 months, effective June 20, 2014. The Board extended their thanks and congratulations to Mr. Kite for his dedicated service to the community. Mr. Watson moved for the Board's approval to accept the voluntary retirement of Allen Kite effective June 20, 2014. Mr. Prince seconded; motion carried.

Human Resources Director Bonnie Bonham requested the Board approve the 2014 update to the Employee Safety Manual. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board approve a Welcome sign placement easement and landscaped right-of-way Maintenance Agreement with Gumwood Acquisitions, LLC, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board accept a Deed of Dedication of 1.51 acres of permanent right-of-way and 0.52 acres of utility easement from Gumwood Acquisitions, LLC, beginning on the west side of Gumwood Road at SR 23 and extending 2,227.72 feet north, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board accept a Deed of Dedication of a 15' X 30' utility easement from Gumwood Acquisitions, LLC, on the west side of Gumwood Road, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a 3-year maintenance bond for Milburn Area Lateral Lining – Phase I from BLD Services, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of bids for CIPP Sewer Rehabilitation at various locations with bids to be opened on August 19, 2014, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Mr. Watson moved to approve a request from Queen of Peace Church, 4508 Vistula Road, for a Waiver of Noise Ordinance and permission to hold outdoor events for their annual PeaceFest on Saturday August 23, 2014, from 8:00 a.m. to 11:00 p.m. and Sunday, August 24, 2014, from 10:00 a.m. to 5:00 p.m., subject to normal conditions of approval for public safety. Mr. Prince seconded; motion carried.

Mr. Prince moved to approve a Notice of Recognition of Encroachment at 4202 Cottage Avenue for a 4' chain link fence and play equipment to extend 30' into Oakland Street right-of-way. Mr. Watson seconded; motion carried.

Mr. West presented a request for a disabled parking space for 325 S. West Street. Based on the review and recommendation of Captain Spencer of the Mishawaka Police Department, Mr. West moved denial of the request. Mr. Prince seconded; motion carried.

Old Business:

The Utility Board set a public hearing for Tuesday, September 23, 2014, at 11:00 a.m. in the Council Chambers as requested by Banko Property Management to hear a utility appeal for 216-218 Grove Street.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:26 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board