

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
August 12, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present except Mr. Prince. Mr. Watson moved to dispense with the reading of the minutes of August 5, 2014, and accept them as circulated. Mr. West seconded; motion carried.

Bid Openings:

There was no bid opening.

Mayor's Comments:

Mayor Wood commended the Fire and Police Departments for an outstanding job in leading at the funeral of New Carlisle Assistant Fire Chief Jamie Middlebrook this week. He said the leadership was noticed specifically by Senator Joe Donnelly.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board declare as surplus (19) various cameras and other broken and outdated equipment for disposal or sale via PropertyRoom.com. Mr. Watson moved to approve as presented. Mr. West seconded; motion carried.

Chief Witkowski requested the Board promote Patrol Officer Joshua Watts to the rank of Corporal, effective August 16, 2014, as per the Collective Bargaining Agreement between the City of Mishawaka and the Mishawaka Fraternal Order of Police; Article XVII; Section 4 – Corporal positions. Mr. Watson moved to approve as presented. Mr. West seconded; motion carried.

Fire Chief Dale Freeman requested the Board promote Eric Norris from his current rank of Lieutenant to the rank of Captain to fill a vacancy in that rank, effective August 12, 2014. Mr. Watson moved to approve as presented. Mr. West seconded; motion carried.

Wastewater Division Manager Karl Kopec presented Change Order No. 1 from R.E Crosby for Middleboro Lift Station Upgrade extending substantial completion date from February 9, 2014, to October 24, 2014, and final completion date from March 11, 2014, to November 24, 2014. Mr. Watson moved to approve as presented. Mr. West seconded; motion carried.

Water Division Manager Dave Majewski requested the Board approve a Watermain Extension Agreement with Primrose Retirement Communities, LLC, for their development at 820 Fulmer Road, in the amount of \$136,647.70. Mr. Watson moved to approve as presented. Mr. West seconded; motion carried.

Street Commissioner Tim Ryan presented a Professional Services Agreement with DLZ for design and specifications of floor drain system at Watson Central Services Facility in the lump sum amount of \$93,000.00. Mr. Watson moved to approve as presented. Mr. West seconded; motion carried.

Community Development Director Dave Thomas presented a Professional Services Agreement with Kil Architecture/Planning for schematic design and construction details for a new "bungalow" for Habitat for Humanity for 2014 construction in the lump sum amount of

\$6,500.00. Mr. Watson moved to approve as presented. Mr. West seconded; motion carried.

Engineering Director Gary West requested the Board revise the bid opening schedule for CIPP Sewer Rehabilitation due to an error in publication, with a new bid opening date of August 26, 2014, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 3 from R & R Excavating for Fir Road Widening for an increase of \$13,785.95 for a new contract amount of \$1,059,364.68, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Public Hearing:

Mr. West opened the Public Hearing for Transient Merchants License application for LJ Concession to sell elephant ears at Family Video, 5714 N. Main Street, on August 22 and August 23, 2014.

Mr. West indicated Mr. Landrum did not need to appear at the hearing as this is his third location to sell elephant ears and Police has reported no complaints from prior sales.

Mr. West closed the Public Hearing and moved to approve the Transient Merchants License for LJ Concession. Mr. Watson seconded; motion carried.

New Business:

A request from residents of the 800 Block of West Edgar Avenue to close the street and hold a block party on Saturday, August 16, 2014, from 4:00 p.m. to 8:00 p.m. Mr. Watson moved to approve subject to normal conditions for public safety. Mr. West seconded; motion carried.

A request for "Race to Save Lives" to be held on Saturday, November 8, 2014, beginning and ending at St. Joseph Regional Medical Center was taken under advisement.

Old Business:

Utility Board public hearing Tuesday, September 23, 2014, at 11:00 a.m. in the Council Chambers as requested by Banko Property Management to hear a utility appeal for 216-218 Grove Street.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:23 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board