

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
September 30, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of September 23, 2014, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood expressed his gratitude to all departments that helped make the 2014 IMEA Indiana Lineworker's Rodeo a success. He said Mishawaka won just about every award.

Mayor Wood announced a staff meeting would follow today's staff meeting.

Department Head Reports:

Chief Witkowski requested the Board promote Patrol Officers Zach DeGeyter, Melissa Havens, and Robert Pfeiffer to the rank of Corporal, effective October 4, 2014, as per the Collective Bargaining Agreement between the City of Mishawaka and the Mishawaka Fraternal Order of Police; Article XVII; Section 4 – Corporal positions. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Park Superintendent Terry Zeller submitted a request to remove one tree and stump in the right of way at 523 W. Broadway, and two trees and stumps at 608/610 W. 4th Street. The trees have been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Wastewater Operations Manager Mark Curtis on behalf of Wastewater Division Manager Karl Kopec requested the Board accept a Dedication of Utility Easement from Brian and Elisabeth Couch to enable the installation of a fence around the Carriage Lane Lift Station. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West requested the board accept a three-year maintenance bond from Selge Construction Co., Inc. for Main Street Improvements Phase VI – Ardennes to Day, in the amount of \$595,925.27 (10% of construction) to be in effect December 20, 2013 thru December 20, 2016, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 2 from Selge Construction Co., Inc. for Twelfth Street Improvement Project, INDOT Contract No. R-34218, for an increase of \$6,006.00 for a new contract amount of \$3,843,331.78, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 2 from Selge Construction Co., Inc. for Fulmer Road Drainage Improvements for an increase of \$24,387.75 for a new contract amount of \$809,763.01, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board approve the receipt of quotes for Manhole Rehabilitation Christyann Street Sewer, 10 manholes and 7 structures, to be opened on October 14, 2014, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve sixteen (16) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$7,930,903.95. Mr. Watson seconded; motion carried.

Public Hearings:

A public hearing for a Transient Merchants License for T. C. Tree Farms was held for the purpose of selling Christmas trees and wreaths at 4917 Grape Road from November 25 through December 25, 2014. No one from T. C. Tree Farms was present, and no one spoke against the license.

Mr. West closed the Public Hearing. Mr. Watson moved that the Board approve the Transient Merchants License for T. C. Tree Farms for the sale of Christmas trees and wreaths from November 25 through December 25, 2014 at 4917 Grape Road. Mr. Prince seconded; motion carried.

New Business:

A request from Albright United Methodist Church to close Charlotte Street between Grove Street and Mishawaka Avenue and the east-west alley north of the church between Liberty Drive and Forest Avenue on Friday, October 31, 2014, from 5:00 p.m. to 7:00 p.m. for a "Trunk or Treat" event. Mr. Watson moved to approve subject to normal conditions for public safety. Mr. Prince seconded; motion carried.

A request for disabled parking space has been received from the resident at 31005 E. Third Street. This request has been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends that this application be approved. Mr. West moved to approve the disabled parking request for 1005 E. Third Street. Mr. Prince seconded; motion carried.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board