

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
November 12, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present except Mr. Watson. Mr. Prince moved to dispense with the reading of the minutes of November 4, 2014, and accept them as circulated. Mr. West seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available.

Department Head Reports:

Assistant Fire Chief Greg Hunt on behalf of Chief Freeman requested the Board promote Firefighter Joshua Ganger from his current rank of 1st Class Firefighter to the rank of Master Firefighter, effective November 1, 2014. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Chief Hunt requested the Board approve changes to the Business Associate agreement between the City of Mishawaka and ESO Solutions for ambulance billing services. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Corporation Counsel Geoff Spiess requested the Board approve On-Site Health Solutions to conduct a drive-thru flu shot clinic at Douglas Road Fire Station On November 13, 2014. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

City Controller Becky Miller presented Resolution 2014-05 recommending Mishawaka participate in Motor Fuel Budgeting Program of Indiana Bond Bank for 2015 Budget Year and designate the Mayor or City Controller as signatory. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Water Division Manager Dave Majewski requested the Board authorize the receipt of quotes for sodium hypochlorite and sodium bisulfite for both Water and Wastewater departments to be opened on November 25, 2014. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

City Planner Ken Prince requested the Board approve an escrow agreement between HRP Construction, Inc. and Lake City Bank for Merrifield Park Recreation Equipment installation, and moved for its approval. Mr. West seconded; motion carried.

Engineering Director Gary West presented Professional Service Agreement Supplement No. 3 from DLZ for Fir-Capital Connector design for additional design services in the amount of \$12,500.00. No additional fees will be incurred as there is reassignment of unused design fees. Mr. West moved to approve. Mr. Prince seconded; motion carried.

Mr. West presented Change Order. No 9 Final from Walsh Construction for Mishawaka Avenue Bridge (INDOT Contract B-30481) for an increase of \$25,858.85 for a modified contract amount of \$5,804,522.50 plus an additional 67 days, extending the completion date to May 26, 2011, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve nineteen (19) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$6,069,241.53. Mr. West seconded; motion carried.

Public Hearing:

A public hearing for a Transient Merchants License for Brown's Tree Farms was held for the purpose of selling Christmas trees in the Kmart parking lot (420 W. McKinley Avenue) from November 22 through December 22, 2014. No one from Brown's Tree Farms was present, and no one spoke against the license.

Mr. West closed the Public Hearing. Mr. Prince moved that the Board approve the Transient Merchants License for Brown's Tree Farms for the sale of Christmas trees from November 22 through December 22, 2014 at 420 W. McKinley Avenue. Mr. West seconded; motion carried.

New Business:

Mr. West moved to approve a request from Reverewood hold a candlelight walk in "The Woods" from 5:00 p.m. to 9:00 p.m. on December 13, 2014, inclement weather date of December 14, 2014. Mr. Prince seconded; motion carried.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:18 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board