

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
December 2, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of November 25, 2014, and accept them as circulated. Mr. Watson seconded; motion carried.

Quote Openings:

Quotes were opened for two (2) cardiac monitors/defibrillators for Fire Department-EMS Division and are summarized below:

QUOTER

Physio-Control, Inc., Redmond, WA

MODEL: Lifepak 15 VS 99577-001256

BASE BID: \$28,300.75/each

TOTAL FOR TWO (2):

\$56,601.50

DELIVERY: 45 days

DISCOUNT: 15%

Zoll Medical Corporation, Chelmsford, MA

MODEL: Zoll X-Series Manual Monitor

BASE BID: \$30,815.40/each

TOTAL FOR TWO (2):

\$61,630.80

DELIVERY: 60-90 days

DISCOUNT: 23%

Mr. West said these quotes will be forwarded to the Fire Department for their review, evaluation, and recommendation.

Mr. West said that on November 12, 2014, the Board authorized the receipt of quotes for hypochlorite and sodium bisulfite for both Water and Wastewater Departments to be opened on November 25, 2014. The Board further notes that the quote packets were sent out with an opening date of December 2, 2014, instead of November 25, 2014, and that the opening date of December 2, 2014, was verbally confirmed with at least one potential bidder. The Board further notes that no quotes were received on or before November 25, 2014, and that two (2) quotes were received after November 25, 2014. I ask for a motion amending the Board's prior authorization by amending the opening date to December 2, 2014. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Quotes were opened for sodium hypochlorite and sodium bisulfite for the Water and Wastewater Departments and are summarized below:

QUOTER

Rowell Chemical Corporation, Hinsdale, IL

Sodium Hypochlorite

\$0.758 per gallon

Sodium Bisulfite

\$1.80 per gallon

Alexander Chemical, Peru, IL

Sodium Hypochlorite

\$0.7715 per gallon

Sodium Bisulfite

\$1.407 per gallon

Mr. West said these quotes will be forwarded to the Water and Wastewater Departments for their review, evaluation, and recommendation.

Mayor's Comments:

Mayor Wood said this Friday kicks off "Hometown Holidays" with the arrival of Santa and the lighting of the Christmas tree.

Mayor Wood said today is the Mayor's Ring-Off with Mayor Pete from South Bend from 1:30 to 2:30 at the Mishawaka Post Office.

Mayor Wood announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski said he was proud to announce the Officers of the 3rd Quarter – 2014 – Corporals Matthew Porter, Scott Robinson, Nathan Wojtysiak, and Zach DeGeyter. Chief Witkowski said Corporal Porter was chosen for the superb job he did in locating and apprehending several suspects that had broken into the Village Mart Marathon Station on August 13, 2014.

Chief Witkowski said Corporals Robinson, Wojtysiak, and DeGeyter were nominated for the outstanding job they did in locating and apprehending a dangerous individual with great personal risk to their own safety in an incident on August 28, 2014.

Park Superintendent Terry Zeller submitted a request to remove one tree and stump in the right of way at 402 Studebaker. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Electric Division Manager Tim Erickson requested the Board's approval to advertise for bids for one or more 2015 ½ ton 4 WD crew cab pick-up to be opened December 23, 2014. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Change Order No. 5 from Selge Construction Co., Inc. for Twelfth Street Improvement Project, INDOT Contract No.: R-34218, for an increase of \$2.16 for a new contract amount of \$3,853,895.94, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board accept the Certificate of Substantial Completion with HRP Construction for Milburn Area Sewer Improvements – Division J – Phase II, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

There was no new business.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:29 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board