

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
December 9, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of December 2, 2014, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader presented Utility Board Resolution 2014-05 Approving a Budget for the Financial Needs of Mishawaka Utilities for the Calendar Year 2015. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Schrader presented Utility Board Resolution 2014-06 Approving and Confirming the Schedule of Compensation for Certain Employees of Mishawaka Utilities for 2015. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Schrader presented Utility Board Resolution 2014-07 Approving and Confirming the Schedule of Compensation for Certain Employees of Mishawaka Utilities and the Sewer Maintenance Department for 2015. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Corporation Counsel Geoff Spiess presented Board Resolution 2014-08 Approving an Agreement Between the City of Mishawaka and the Mishawaka Firefighters Association, Local No. 360 of the International Association of Firefighters, AFL-CIO. Mr. Spiess said this is a 2-year agreement from January 1, 2015 thru December 31, 2016. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Spiess presented Board Resolution 2014-09 Approving an Agreement Between the City of Mishawaka and the Mishawaka Fraternal Order of Police, Lodge 91. Mr. Spiess said this is a 3-year agreement from January 1, 2015 through December 31, 2017. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Spiess presented Board Resolution 2014-10 Approving an Agreement Between the City of Mishawaka and Employees of the Mishawaka Sewer Department, Represented by the International Brotherhood of Teamsters, Local No. 364. Mr. Spiess said this is a 3-year agreement from January 1, 2015 thru December 31, 2017. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Spiess presented Board Resolution 2014-11 Approving an Agreement Between the City of Mishawaka and Employees of the Mishawaka Central Services Department, Represented by the International Brotherhood of Teamsters, Local No. 364. Mr. Spiess said this is a 3-year agreement from January 1, 2013 thru December 31, 2016 (amends previous agreement). Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Police Chief Ken Witkowski requested that a Mishawaka Police Department officer be placed on Administrative Leave with pay effective Tuesday, December 9, 2014, pending an Indiana State Police investigation. Mr. Watson moved to approve. Mr. Prince seconded; motion carried.

Fire Chief Dale Freeman requested the Board award the contract for two (2) cardiac monitor/defibrillators to Physio-Control, Inc., Redmond, WA, the lowest most responsive, responsible quoter, for the alternate quote amount of \$61,814.25 (includes accessories). Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Building Commissioner Brock Hundt presented the Building Department Report for November, 2014. He said permits for 43 new homes have been issued year-to-date vs. 38 at this time last year. He also said estimated building costs 2014 year-to-date were \$10 million more than this time last year.

Central Services Department Manager Tim Ryan presented a Professional Services Agreement with B & B Equipment of South Bend, for fueling site specifications for the Watson Central Services Garage for the not-to-exceed amount of \$6,380.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Professional Services Agreement Supplement #1 from Lawson-Fisher Associates for Mishawaka Avenue Improvement Project (Christyann to Willow) for an increase of \$127,695.00 for a new not-to-exceed amount of \$401,865.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board accept the Certificate of Substantial Completion from BLD Services for Milburn Area Sewer Improvements – CIPP Lateral Lining – Phase II, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Professional Services Agreement Supplement #1 from DLZ for SR 23/Cleveland Road (Grape to Main) for an increase of \$283,300.00 for a new not-to-exceed amount of \$377,800.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 3 from Rieth-Riley Construction for Church Street Improvements, Phase I, for a decrease of \$2,717,391.80 for a new contract amount of \$5,248,444.28, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Professional Services Agreement Supplement #1 from Lawson-Fisher Associates for 2014 Engineering Project Design for Wastewater including construction services and GIS updates for an increase of \$31,300.00 for a new not-to-exceed amount of \$262,650.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve sixteen (16) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$5,797,293.83. Mr. Watson seconded; motion carried.

New Business:

There was no new business.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue was withdrawn by Mr. West. He said the matter can be revisited should Bethel wish to revisit the issue.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:27 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board