

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
December 23, 2014

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present. Kari Myers the Clerk of the Board was not in attendance. Mr. Prince moved to dispense with the reading of the minutes of December 16, 2014, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

One bid was opened for one (1) 2015 ½ ton 4WD crew cab pick up truck for the Electric Division and is summarized below:

**BIDDER**

Jordan Motors, Inc., Mishawaka, IN		
MODEL: 2015 Ford F150 4X4 crew cab	<b>Base Bid</b>	<b>\$33,319.00</b>
TRADE-IN: None		<b>0.00</b>
TOTAL:		<b>\$33,319.00</b>
DELIVERY: 100-115 days		
PARTS DISCOUNT: 25%		

Mr. West said this bid will be forwarded to the Electric Division for their review and evaluation.

Mayor's Comments:

Mayor Wood introduced Rick Springman as the new manager for the Mishawaka Utilities Electric Division who will be taking over for Tim Erickson on his retirement at the end of January. Mayor Wood also announced that a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski presented a renewal of a maintenance and support agreement for the Motorola communications system, specifically for the Motorola CAD, Premeir MDC, Airmobile, and NetRMS. This is a two year extension with a 2015 cost of \$145,381.00 and a 2016 cost of \$154,921.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Fire Chief Dale Freeman presented a request to promote Firefighter Frank A. Zappia IV to the rank of Driver/Operator per the collective bargaining agreement to be effective December 23, 2014. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Freeman also presented a proposed agreement with Barnes Development Company LLC that would allow the Mishawaka Fire Department to use a building located at 4811 Grape Road (former Ryan's Steak House) for training through May 30, 2015. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Karl Kopec, Manager of Mishawaka Utilities Wastewater Division presented change order No. 1 final with HRP Construction for the Carriage Lane, Winding Brook, and South Hampton Lift Station Improvements, an increase of \$78,700.40 for a final contract amount of

\$388,400.40 Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Dave Majewski, Manager of Mishawaka Utilities Water Division presented a water main extension agreement between Mishawaka Utilities and Long Term Care Investments V, LLC for Property Located at 5805 N. Fir Road in an amount of \$56,684.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Tim Erickson, Manager of the Mishawaka Utilities Electric Division, indicated that he had the opportunity to review the single bid received today for a 2015 1/2 Ton 4wd crew cab pick up truck. Mr. Erickson requested that the Board approve the award to the only bidder Jordan Motors Inc. in the amount of \$33,319.00. Mr. Prince moved to approve as requested. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a professional services agreement with TecServ to perform a Phase 1 environmental review of 1102 S. Union Street in a not to exceed amount of \$1,400.00 and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a 3 year maintenance bond from Selge Construction for the Gumwood Sanitary Sewer Extension to Brick Road in an amount of \$30,717.75, effective until November 30, 2017 and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a Professional Services Agreement with Lawson Fisher for design engineering services for the public right-of-way improvements associated with the Barak River Rock mixed use development for the not-to-exceed amount of \$151,400.00, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented a recommendation for final acceptance for contract R-36482, DES 1382800 Safe Route to School for the Beiger School area and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented 25 claim dockets in the amount of \$11,734,740.33 dated December 23<sup>rd</sup>, 2014. Mr. Watson moved to approve the 25 claim dockets as presented. Mr. Prince seconded; motion carried.

New Business:

None.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:34 a.m.

Gary West – President of the Board of Public Works and Safety/Utility Board

Ken Prince – Member of the Board of Public Works and Safety/Utility Board  
Standing in for Clerk of the Board