

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
June 2, 2015

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of May 26, 2015, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

Bids were opened for CSO Consolidation, Phase II Mishawaka Avenue and are summarized below:

CONTRACTOR	DIV I BASE + DIV II BASE	DIV 1 +DIV II +MANDATORY ALT #1
HRP Construction Co., Inc., South Bend, IN	\$1,762,000.00	\$1,523,000.00
Rieth-Riley Construction Co., Inc., South Bend, IN	\$1,889,096.62	\$1,658,836.88
C & E Excavating, Inc., Elkhart, IN	\$2,098,532.05	\$1,768,327.05
Selge Construction Co., Inc., Niles, MI	\$1,863,492.77	\$1,605,398.77

Mr. West said these bids would be forwarded to the Consultant for their review, evaluation, and recommendation. Mr. West also said the Engineer's Estimate was \$1,755,860.00 for Div I and Div II Base and \$1,695,860.00 for Div I and Div II and Mandatory Alt #1.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

City Attorney Lawrence Meteiver presented Board Resolution 2015-08 Authorizing the Acceptance of Donation of Property located at 1612 N. Lynn Street. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Police Chief Ken Witkowski presented a Memorandum of Understanding regarding School Resource Officers. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Fire Chief Dale Freeman requested the Board promote Firefighters Joshua Jester and Benjamin Higgins from their current rank of 1st Class Firefighter to the rank of Master Firefighter, effective June 5, 2015. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Park Superintendent Terry Zeller submitted a request to remove one tree and stump in the right-of-way at 2410 E. 3rd street, 2417 E. 4th Street, and 311 E. 12th Street. The trees have been analyzed and recommended for removal by the Park Department Landscaper. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Street Commissioner Tim Ryan requested the Board award the bid for one (1) one ton mini dump crew cab w/front plow to Jordan Motors, Inc., Mishawaka, the most responsive bidder in the amount of \$64,055.00 less trade in of \$2,300.00 for a total award of \$61,755.00. Mr. Ryan said the bid submitted by Gates Automotive Group, Mishawaka, did not meet the minimum specification requirements in several areas; most notably gross vehicle weight and engine displacement. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented an Escrow Agreement for retainage for Watson Central Services Garage, Phase II, between HRP Construction and Lake City Bank, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a Professional Service Agreement with Lawson-Fisher Associates for real estate engineering services for various easements for existing City facilities, for the not-to-exceed amount of \$12,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented an Escrow Agreement for retainage for Mishawaka Avenue, Phase II, between HRP Construction and Lake City Bank, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board's approval to obtain quotes for construction services for 2015 CDBG ADA Infrastructure improvements to be opened June 9, 2015, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board's approval to obtain quotes for maintenance of landscaped areas within City rights-of-way to be opened June 16, 2015, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Requests for disabled parking spaces have been received from the residents at 317 W. 8th Street, 1921 Linden Avenue, 208 W. Grove Street, and 727 Reddick Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends these applications be approved. Mr. West moved to approve the disabled parking requests as presented. Mr. Prince seconded; motion carried.

A request for disabled parking space has been received from the resident at 532 N. Pine Street. This request has been reviewed by the Mishawaka Police Department's Traffic Bureau. Citing the availability of off-street parking, the Police Department recommends this application be denied. Mr. West moved to deny said request. Mr. Watson seconded; motion carried.

A request was submitted to close 7th Street between Smith and Cleveland Street on Saturday, July 4, 2015, from 3:00 p.m. to 11:00 p.m. for a block party with DJ until dark. Mr. West moved to approve subject to normal conditions of approval for public safety and they also be responsible for street clean-up of any debris left from the party and/or consumer fireworks. Mr. Watson seconded; motion carried.

A request from Martin's Supermarket for "Roof Sit 2015" at Martin's Heritage Square from June 22, 2015 through June 26, 2015, with various activities to be held in tents in their parking lot. Mr. West moved to approve "Roof Sit 2015" at Martin's Heritage Square from June 22 to 26, and Waiver of Noise Ordinance for outside music, and other normal conditions of approval for public safety. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:39 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board