

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
June 9, 2015

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present except Mr. Watson.

Bid/Quote Openings:

Quotes were opened for construction engineering services for 2015 CDBG ADA Infrastructure Improvements and are summarized below:

QUOTER

Lawson-Fisher Associates, South Bend, IN	
Project #1	\$63,842.00
Project #2	\$52,942.00
Abonmarche Consultants, South Bend, IN	
Project #1	\$56,300.00
Project #2	\$12,200.00
DLZ Indiana, South Bend, IN	
Project #1	\$70,780.00
Project #2	\$17,960.00

Mr. West said these quotes will be forwarded to the Engineering Department for their review and evaluation.

Bids were opened for Diesel Fuel and Gasoline for Central Services Department and are summarized below:

*Note: Prices bid are for profit margin

VENDOR	AMOUNT
National Oil & Gas, Bluffton, IN	
Diesel Fuel	\$0.132/gallon
Gasoline	\$0.100/gallon
Yoder Oil, Elkhart, IN	
Diesel Fuel	\$0.035/gallon
Gasoline	\$0.035/gallon
Petroleum Traders Corporation, Ft. Wayne, IN	
Diesel Fuel	\$0.0668/gallon
Gasoline	\$0.0588/gallon
North Central Co-Op, Wabash, IN	
Diesel Fuel	\$0.048/gallon
Gasoline	\$0.048/gallon
Rackham Service, A Div. of Superior Petroleum, In., LaPorte, IN	
Diesel Fuel	\$0.20/gallon
Gasoline	\$0.20/gallon

Mr. West said these quotes will be forwarded to the Central Services department for their review and evaluation.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting. Mr. West announced an MS4 presentation would follow a brief staff meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board approve the promotion of Detective Pfc. Michael Dube to the rank of Sergeant filling the Sergeant vacancy in the Investigative Division, to be effective June 9, 2015. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Park Superintendent Terry Zeller submitted a request to remove one tree and stump in the right-of-way at 311 N. Victoria Street, and two (2) trees and stumps at 736 Indiana Avenue. The trees have been analyzed and recommended for removal by the Park Department Landscaper. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

City Planner Ken Prince presented Professional Services Agreement Supplement No. 1 from DLZ for landscape planning services to develop a conceptual plan for Battell Park for an increase of \$1,392.00 for a new not-to-exceed amount of \$5,392.00, and moved for its approval. Mr. West seconded; motion carried.

Mr. Prince requested the Board accept the Certificate of Substantial Completion with HRP Construction for Central Services Garage, Interior Plumbing and Sanitary Sewer, Phase I, and moved for its acceptance. Mr. West seconded; motion carried.

Mr. Prince presented an agreement with Robert Bloss for one stainless steel sculpture for the Garden Project, next to the Food Pantry, for the not-to-exceed amount of \$24,300.00, and moved for its approval. Mr. West seconded; motion carried.

Mr. Prince presented a right of entry, improvement, and hold harmless agreement between the Diocese of Ft. Wayne-South Bend, Inc., (St. Monica's Church) and City of Mishawaka for property bounded by Mishawaka Avenue, Ann Street, Grove Street, and Elizabeth Street, and moved for its approval. Mr. West seconded; motion carried.

Mr. Prince requested the Board accept Deeds of Dedication for right-of-way on the west side of Elizabeth Street between Mishawaka Avenue and Grove Street from the Diocese of Ft. Wayne-South Bend, Inc., and moved for their acceptance. Mr. West seconded; motion carried.

Mr. Prince requested the Board accept a Deed of Dedication for permanent public easement for ingress/egress and parking on the north side of Mishawaka Avenue between Elizabeth Street and Ann Street from the Diocese of Ft. Wayne-South Bend, Inc., and moved for its acceptance. Mr. West seconded; motion carried.

Mr. Prince presented a right of entry, improvement, and hold harmless agreement between Eclips Hair Designs, Inc., and City of Mishawaka for property known as 204 W. Mishawaka Avenue, and moved for its approval. Mr. West seconded; motion carried.

Engineering Director Gary West requested the Board award the bid for CSO Consolidation Phase II Mishawaka Avenue to HRP Construction, South Bend, the lowest most responsive

and responsible bidder in the amount of \$1,523,000.00 for Division I, Division II, and Alternate I, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Professional Services Agreement Supplement No. 1 from DLZ for Wilson CSO 008 Phase II Improvements for an increase of \$20,400.00 for a new not-to-exceed amount of \$246,700.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Memorandum of Understanding with MACOG for 2016 Traffic Counting Program at thirty-three (33) locations from July 1, 2015 through June 30, 2016, for the lump sum amount of \$2,000.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of quotes for Front Street Roundabout Reconstruction to be opened June 23, 2015, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of bids for Brick Road-Fir Road Water Main Improvements to be opened June 30, 2015, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. West moved to approve twenty-one (21) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$5,225,183.31. Mr. Prince seconded; motion carried.

New Business:

Mr. West said a request for a Transient Merchants License has been received from TNT Fireworks to sell fireworks at 5050 Grape (Meijer Parking Lot) from June 24, 2015 to July 5, 2015. A public hearing has been set for Tuesday, June 16, 2015 at 10:00 a.m.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:34 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board