

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
January 27, 2015

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present except Mr. Watson. Mr. Prince moved to dispense with the reading of the minutes of January 20, 2015, and accept them as circulated. Mr. West seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood welcomed Mayor Caballero and Daniel Ochoa from the Honduras, as well as Mr. Garry Beckett, Co-Founder/ President of Hope for One Child, Inc. as their host.

Mayor Wood said A.M. General announced they will produce a vehicle for Mercedes Benz China market at their Mishawaka plant and that may allow the call-back of hundreds of laid off employees.

Mayor Wood announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

City Attorney Lawrence Meteiver on behalf of Mishawaka Utilities General Manager Jim Schrader presented Utility Board Resolution No. 2015-01 Authorizing the Execution of an Amended and Restated Cost-Based Formula Rate Agreement for Full Requirements Electric Service. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Mr. Meteiver presented a Letter of Intent with Activate Healthcare, LLC, to compensate them a not-to-exceed amount of \$39,000.00 for costs of staff recruiting while a Formal Management Agreement is being finalized. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Mr. Meteiver presented Board Resolution 2015-01 Related to Acquisition of a Temporary Interest in Property Located at 705 E. Mishawaka Avenue for installation of underground electric cable and meters in the Mishawaka Avenue Utility Relocation Project. Mr. Prince asked if there were guidelines to determine value? Mr. Meteiver said it's a temporary take, being less than 5 sqft, and amount is determined by an appraisal and is approximately \$.50 per sqft. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Police Chief Ken Witkowski presented a Memorandum of Understanding with School City of Mishawaka for Mishawaka Police to provide a School Resource Officer at elementary schools. Chief Witkowski said this was in addition to providing a Resource Officer at the middle and high schools. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

City Planner Ken Prince presented Professional Service Agreement Supplement No. 1 from The Troyer Group for topographic survey associated with Battell Center parking lot modifications for an increase of \$5,175.00 for a new not-to-exceed amount of \$68,975.00, and moved for its approval. Mr. West seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 from Rieth-Riley Construction, Inc., for Gumwood Road Widening project ENT 14-014 for an increase of \$87,848.14 for a new

contract amount of \$1,565,618.14, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Requests for renewal of Secondhand Store Licenses have been received from the following businesses:

Buzz's Used Furniture, 225 N. Main Street

Nunemaker's Coin Shop, LLC, 2615 Lincolnway West

Mr. West moved to approve as presented. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the Honduras visitors presented a video.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board