

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
February 17, 2015

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of February 10, 2015, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

There were no bid openings.

Mayor's Comments:

Mayor Wood thanked all the department heads for information for this year's State of the City. He also thanked the State of the City team for their hard work.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested that the Board accept the voluntary retirement of Pfc. Ahmed Jojo who has served the Mishawaka Police Department for 22, effective April 26, 2015. Mr. Watson moved for the Board's approval to accept the voluntary retirement of Pfc. Jojo effective April 26, 2015. Mr. Prince seconded; motion carried.

Street Commissioner Tim Ryan requested the Board authorize the receipt of bids for one (1) used wheel loader with attachments with two (2) trade ins to be opened March 10, 2015. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Becky Miller presented a Professional Service Agreement with Umbaugh to provide financial advisory services required to develop municipal utility portion of the 2014 CAFR to be billed hourly for a not-to-exceed amount of \$11,700.00 and designate the Controller as signatory. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented a Professional Service Agreement with Professional Permits Design Services for Central Park pavilion, shelter, and bathroom signage for the not-to-exceed amount of \$2,800.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Service Agreement with Victor Riley for three (3) life-sized wood sculptures at Merrifield Park for the not-to-exceed amount of \$6,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West requested the Board accept a three (3) year Maintenance Bond from Walsh & Kelly, Inc., in the amount of \$66,610.61 (10% of construction cost) for Cleveland Road Reconstruction (SR 23 to Fir Road), ENT 14-014, with the bond expiring November 18, 2017, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West said due to a mechanical error at the Mishawaka Enterprise, the Notice to Bidders for Police Patrol Car Accessories did not publish as planned on February 12, 2015. As a result, the notice will be published one additional week and bids will be opened March 10, 2015, instead of the original March 3, 2015.

Mr. West said due to the same mechanical error at the Mishawaka Enterprise the Advertisement for Bids for Activate Health Care Center did not publish on February 12, 2015. However, the legal department has determined that since it was a mechanical problem at the printer and not a problem with timely submittal of the notice, the bids will be opened as planned on March 3, 2015. The notice was published in the South Bend Tribune as planned on February 12, 2015, and the notice will be published in both newspapers on February 19, 2015.

Approval of Claims:

Mr. Watson moved to approve twenty-one (21) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$9,603,602.80. Mr. Prince seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:12 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board