

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
February 24, 2015

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of February 17, 2015, and accept them as circulated. Mr. Watson seconded; motion carried.

Quote Openings:

Quotes were opened for Chemicals and Fertilizers for Eberhart-Petro Municipal Golf Course for 2015 and are summarized below:

QUOTER	TOTAL BASE QUOTE
Advanced Turf Solutions, Inc., Fishers, IN (quotes provided for all 43 items)	\$62,812.51*
John Deere Landscapes, Cleveland, OH (quotes provided for 8 items)	\$ 2,488.21*

Mr. West said these quotes will be forwarded to the Parks Department for their review and recommendation.

Mayor's Comments:

Mayor Wood announced there would be no staff meeting today.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader presented Utility Board Resolution No. 2015-02 Amending the Schedule of Compensation for Certain Utilities and Sewer Maintenance Employees for 2015 changing the title of "Chief Engineer" to "System Reliability Supervisor". Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Attorney Lawrence Meteiver requested the approval of a Non-Disclosure Agreement between Lightbeam Health Solutions LLC, Activate Healthcare LLC, UMR, Inc., and the City of Mishawaka authorizing UMR to disclose certain information. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Meteiver presented Board Resolution 2015-03 Authorizing the Transfer of Real Property to Habitat for Humanity of St. Joseph County, Inc., lots 1-6 in Plat of "Main Street Corridor Third Subdivision" recorded March 13, 2014. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Wastewater Division Manager Karl Kopec requested the Board award the sole source quote to Brentwood Industries for Polychem Primary Tank Replacement parts in the amount of \$61,885.00 in accordance with Law Department Memorandum dated February 19, 2015. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Kopec presented a Professional Services Agreement with Greeley and Hansen for engineering and regulatory assistance to Wastewater Utility on Consent Decree Compliance, NPDES Permit, and LTCP Flow Monitoring not-to-exceed \$50,000.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

IT Director Patrick Stokes requested the Board declare five (5) miscellaneous pieces of equipment with no cash value as obsolete for disposal. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented Professional Services Supplemental Agreement No. 2 from DLZ Indiana, LLC, for additional engineering services on the Watson Central Services Facility for an increase of \$283,400.00 for a new not-to-exceed amount of \$398,800.00, and moved for its approval. Mr. West seconded; motion carried.

Engineering Director Gary West presented a Professional Services Agreement with Lawson-Fisher Associates for 2015 Engineering Project Administration/Construction Services Mishawaka Avenue Phase II, Grove Street, and CIPP Project Administration/Construction Services for the not-to-exceed amount of \$288,300.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Public Hearing:

Mr. West opened a Public Hearing for further consideration of Board Resolution 2015-01 regarding acquisition of a temporary interest in property commonly known as 705 East Mishawaka Avenue for temporary access to install underground cable and new electric meters to complete the Mishawaka Avenue Utility Relocation Project.

No one spoke on behalf or against said Resolution. Mr. West closed the Public Hearing.

New Business:

Mr. Meteiver presented Board Resolution 2015-02 Confirming the acquisition of a temporary interest in property located at 705 East Mishawaka Avenue. Mr. West moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. West indicated that he and Bo Hundt have received packets of information regarding the relocation of the Ward house which should happen in Mid-April. Details are still being worked out.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:38 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board