

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
March 17, 2015

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of March 10, 2015, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski announced that James N. Bartlett and Jeffrey D. Grzegorek had successfully completed all department testing and investigation, doctor's physical examination and approval by the Police Pension Board, and recommended they be sworn in as a Probationary Patrol Officers. Mr. Prince moved for the approval of Recruits Bartlett and Grzegorek to be sworn in as Probationary Patrol Officers effective March 17, 2015. Mr. Watson seconded; motion carried.

Mayor Wood swore in James N. Bartlett and Jeffrey D. Grzegorek as Probationary Patrol Officers.

Chief Witkowski requested the Board award the bids for accessories for up to ten (10) patrol cars as follows: Steven R. Jenkins Co. item #1 for a total award of \$3,236.00; and Waymire A.P.S., items #2-#11 for a total award of \$17,172.64. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Fire Chief Dale Freeman requested the Board approve the receipt of bids for one (1) fire engine/pumper truck to be opened on April 7, 2015. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Park Superintendent Terry Zeller submitted a request to plant one tree in the right of way at 926 Wilson Boulevard. The tree has been recommended for planting by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Street Commissioner Tim Ryan requested the Board award the bids for one (1) used wheel loader with attachments to Wakarusa Heavy Equipment, Wakarusa, IN, the lowest most responsive and responsible bidder, for the low bid of \$163,000.00 less trade-ins of \$27,000.00 for a total award of \$136,000.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Becky Miller presented a Professional Services Agreement with Umbaugh to provide comprehensive financial planning services regarding 2019 circuit breaker analysis for the not-to-exceed amount of \$40,000.00, and name the controller as signatory. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Miller presented a Professional Services Agreement with Umbaugh to provide financial advisory services to develop 2014 CAFR for the not-to-exceed amount of \$19,500.00, and name the controller as signatory. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented Change Order No. 2 from HRP Construction for Central Services Garage – Interior Plumbing and Sanitary Sewer Project PLT 14-006, for an increase of \$9,900.05 for a new contract amount of \$409,435.05, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Lehman & Lehman for design services for parking lot construction at Twin Branch Park for the not-to-exceed amount of \$26,700.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Victor Riley for four (4) tree trunk sculptures at Central Park for the lump sum of \$20,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order No. 1 from HRP Construction for Merrifield Park Recreation Equipment project for an increase of \$18,597.00 for a new contract amount of \$304,097.00, plus a 30-day extension on completion to May 15, 2015, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with The Troyer Group for architectural design services for Battell Center renovation for the not-to-exceed amount of \$247,300.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Professional Services Agreement Supplement #1 with DLZ for Twelfth Street/Harrison Road (Lexington to Blackberry) construction services for a decrease of \$334,425.00 for a new not-to-exceed amount of \$453,075.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Services Agreement with CHA Consulting for engineering design services for Brick Road – Fir Road Watermain Improvements for the not-to-exceed amount of \$217,475.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Professional Services Agreement Supplement #4 with Donohue/Herceg for Fir Road Expansion Phase 1 (Toll Road to Cleveland Road) design services for an increase of \$27,600.00 for a new not-to-exceed amount of \$226,362.00, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve twenty-three (23) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$7,105,092.21. Mr. Watson seconded; motion carried.

New Business:

Mr. Watson moved to approve the request from the Res to hold their "Run for the Res" on Saturday, July 11, 2015, on Harrison Road and various City streets in beginning at 8:00 a.m., contingent on County approval of the route. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:32 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board