

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
June 16, 2015

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of June 2, 2015, and June 9, 2015, and accept them as circulated. Mr. West seconded; motion carried.

Quote/Bid Openings:

Quotes were opened for City Landscape Maintenance – Various Locations, and are summarized below:

COMPANY

Acorn Landscaping, South Bend, IN	
BASE BID (all 3 items bid)	\$63,850.00
Alternates:	No Bid
Fuerbringer Landscaping, Inc.	
BASE BID (only 1 item bid)	\$48,580.00
Alternate #1	\$39,284.00
Thompson Landscape Company	
BASE BID (only 1 item bid)	\$10,495.00
Alternate #2	\$ 7,785.00
Alternate #3	\$ 9,790.00
Alternate #5	\$ 8,115.00
Alternate #6	\$ 6,240.00

Mr. West said these quotes will be forwarded to the Engineering Department for their review, evaluation, and consideration.

Bids were opened for Fir Road and University Drive Intersection Expansion and are summarized below:

CONTRACTOR	BID
Walsh & Kelly, Inc., South Bend, IN	\$1,173,710.22
Rieth-Riley Const., Co., Inc., South Bend, IN	\$1,047,721.00
C & E Excavating, Elkhart, IN	\$1,099,473.23

Mr. West said these bids will be forwarded to the consultant for their review, evaluation, and consideration.

Bids were opened for Reconstruction of Cedar Street & Elimination of CSO 012B and are summarized below:

CONTRACTOR	BASE BID	ALT #1
Walsh & Kelly, South Bend, IN	\$903,176.91	\$72,000.00
C & E Excavating, Elkhart, IN	\$728,708.83	\$56,000.00
Selge Construction Co. Inc., Niles, MI	\$747,398.12	\$47,500.00
John Boettcher Sewer & Excavating, Mishawaka, IN	\$818,385.31	\$74,137.00
HRP Construction, South Bend, IN	\$766,934.41	\$60,000.00
Rieth-Riley Construction, South Bend, IN	\$780,706.87	\$76,000.00

Mr. West said these bids will be forwarded to the consultant for their review, evaluation, and consideration.

Mayor's Comments:

Mayor Wood presented John (Jak) Kudlacz and Thomas (Matt) Stull with their certificate of completion of the apprenticeship program.

Department Head Reports:

Police Chief Ken Witkowski requested the Board accept the voluntary retirement of Pfc. Stephen Qualls who has served the Mishawaka Police Department for 27 years, effective June 21, 2015. Mr. Prince moved for the Board's approval to accept the voluntary retirement of Stephen Qualls effective June 21, 2015. Mr. Watson seconded; motion carried.

Chief Witkowski announced the appointment of Sergeant Jason Stefaniak as Assistant Chief – Uniform Division who replaces Mark Tavernier who retired in May.

Fire Chief Dale Freeman requested the Board approve the receipt of bids for one (1) 2015 medium duty Type 1 Ambulance to be opened on July 7, 2015. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Park Superintendent Terry Zeller submitted a request to trim twelve (12) trees, three (3) of which are in the right-of-way, at 3521 Grape Road. The trees have been analyzed and recommended for trimming by the Park Department Landscaper. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Electric Division Manager Rick Springman acknowledged John (Jak) Kudlacz and Thomas (Matt) Stull's completion of the 4-year Apprenticeship and becoming Journeymen Linemen.

Mr. Springman presented Resolution 2015-09 Authorizing the Disposal of Unfit and/or Obsolete Property (3 15 kv switches). Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Street Commissioner Tim Ryan requested the Board award the contract for supply and delivery of gasoline and diesel fuel to Yoder Oil, Elkhart, IN, with the low bid of profit margin of \$0.035 per gallon of unleaded, \$0.035 per gallon of diesel, and \$0.045 per gallon w/additive. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board approve plans and authorize the receipt of bids for Twin Branch Park Parking Lot Construction to be opened July 7, 2015, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Service Agreement with Panzica for design services for proposed culinary arts and education center at the 100 Center Complex for the not-to-exceed amount of \$14,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Service Agreement with Specialty Systems of South Bend for asbestos abatement at 212 W. Mishawaka Avenue for the not-to-exceed amount of \$2,145.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Service Agreement with Specialty Systems of South Bend for asbestos abatement at 214 W. Mishawaka Avenue for the not-to-exceed amount of \$68,700.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West requested the Board award the quote for construction services for 2015 CDBG ADA Infrastructure Improvements to Abonmarche Consultants for the low quote of \$68,500.00 for Projects 1 and 2 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board accept a 3-year Maintenance Bond from Selge Construction for Fulmer Road Area Drainage Improvements, to be in effect until November, 2016, and moved for its acceptance. Mr. Prince seconded; motion carried.

Mr. West requested the Board accept a 3-year Maintenance Bond from BLD Services for Milburn Area Sewer Improvements – CIPP Lateral Lining – Phase II to be in effect thru July, 2016, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board accept a 3-year Maintenance Bond from R & R Excavating for Fir Road Widening to be in effect until April, 2018, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a recommendation for final acceptance for INDOT Contract R-36481, DES 1382799 SRTS Twin Branch School, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement Supplement No. 1 from Lawson-Fisher Associates for 2014 Construction Project Administration and Observation Services for University Drive Lift Station and Mishawaka Avenue Reconstruction for a decrease of (\$78,421.26) for a new not-to-exceed amount of \$340,518.74, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Public Hearing:

Mr. West opened the Public Hearing for Transient Merchant License for TNT Fireworks to sell fireworks in the Meijer Parking Lot at 5020 Grape Road from June 24, 2015 thru July 5, 2015. Both Police and Fire Departments reported they have had no incident reports from this event in the past.

Mr. West closed the public hearing. Mr. Watson moved to approve the Transient Merchant License for TNT Fireworks. Mr. Prince seconded; motion carried.

New Business:

A request for renewal of a Tattoo and/or Body Piercing License has been received from Peggie O'Neil, 4609 Grape Road, Ste D-9, for the application of permanent makeup. Mr. Prince moved for its approval. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:42 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board