

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 14, 2015

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of July 7, 2015, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski announced that Tyler M. Heckaman and Keith A. Holzer had successfully completed all department testing and investigation, doctor's physical examination and approval by the Police Pension Board, and recommended they be sworn in as Probationary Patrol Officers. Mr. Prince moved for the approval of Recruits Heckaman and Holzer to be sworn in as Probationary Patrol Officers effective July 14, 2015. Mr. Watson seconded; motion carried

Chief Witkowski requested the Board approve the promotion of Sgt. Russell Haimbaugh to the rank of Lieutenant, filling a lieutenant vacancy created by Lt. Robert Sherbun's retirement, effective July 18, 2015. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Fire Chief Dale Freeman requested the Board promote Firefighters Joshua Jester and Benjamin Higgins from their current rank of 1st Class Firefighter to the rank of Master Firefighter, effective June 5, 2015. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Freeman Fire Chief Dale Freeman requested the Board promote the following 1st Class Firefighters to the rank of Master Firefighter as follows: Shawn Waldron effective September 6, 2014; Shane Bean effective October 4, 2014; Kevin Maes effective December 13, 2014; and Nicola DeCicco effective January 18, 2014. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Park Superintendent Terry Zeller submitted a request to remove one tree and stump in the tree lawn at 1003 Jackson Street. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince requested the Board award the contract for Twin Branch Parking Lot Construction to Walsh & Kelly, South Bend, the lowest most responsive, responsible bidder for the base bid of \$205,700.00 plus Alternate #1 for \$37,100.00 for a total award of \$242,800.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Lawson-Fisher Associates for topo and boundary surveying services in the northwest area of Central Park (behind Root

Studio) for the lump sum amount of \$12,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Alliance Architects for architectural/engineering services for Jackel Building at 1022 S. Union Street for the lump sum amount of \$33,500.00 plus \$250.00 in reimbursables, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a Professional Services Agreement with DLZ for design engineering services for construction of a pathway along Beacon Parkway for the not-to-exceed amount of \$95,000.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented an Escrow Agreement for CIPP Sewer Rehabilitation 2015 Various Locations with Inland Waters Pollution Control, Inc. and Regions Bank of Richmond, VA, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented PSA Supplement No. 1 from Lawson-Fisher Associates for Mishawaka Avenue, Grove/Elizabeth Street for additional design services for new municipal parking lot and land transfer for an increase of \$36,200.00 for a new not-to-exceed amount of \$187,600.00, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Hearing:

The Utility Board set a Complaint Resolution Hearing for Wednesday, July 29, 2015, at 10:00 a.m. in the Council Chambers as requested by Josephine Schimizzi to hear a utility appeal for 1505 S. Spring Street.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:25 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board