

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 28, 2015

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of July 21, 2015, and accept them as circulated. Mr. West seconded; motion carried.

Bid Opening:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board accept the voluntary demotion of Capt. Robert Wilson of the Uniform Division, Midnight Shift, to the rank of Patrolman First Class to transfer to the Day Shift filling the PFC vacancy due to Officer Steve Quall's retirement on June 21, 2015. This demotion will be effective July 31, 2015. Mr. Watson moved to accept as present. Mr. Prince seconded; motion carried.

Fire Chief Dale Freeman reported Probationary Firefighters Eric Chudzicki and David Garcia have successfully completed their one year probationary period and recommended they be promoted to First Class Firefighter effective July 29, 2015. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Freeman requested that the Board accept the voluntary retirement of Jeffrey Dome who has served the Mishawaka Fire Department for 35 years, effective July 26, 2015. Mr. Watson moved for the Board's approval to accept the voluntary retirement of Jeffrey Dome effective July 26, 2015. Mr. Prince seconded; motion carried.

City Planner Ken Prince requested the Board award the contract for the demolition and removal of buildings at 601 S. Russell Street to Ritschard Bros., South Bend, the lowest most responsive and responsible quoter, in the amount of \$45,925.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board award the contract for the demolition and removal of 1612 Lynn Street to John Boettcher Sewer & Excavating, Mishawaka, the lowest most responsive and responsible quoter, in the amount of \$5,562.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order No. 2 from HRP Construction, Inc. for Merrifield Park Recreation Equipment 2014 for an increase of \$920.00 for a new contract amount of \$305,017.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order No. 3 Final from HRP Construction, Inc. for Merrifield Park Recreation Equipment 2014 for an increase of \$6,637.65 for a final contract amount of \$311,654.65, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with TecServ Environmental Inc. for assistance in removal of hydraulic in-ground hoist contaminated soil at 801 S. Union for the

not-to-exceed amount of \$775.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a Professional Services Agreement with Abonmarche Consultants for survey, planning, design and construction services for the relocation of a section of Trinity Place for the not-to-exceed amount of \$101,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Supplement Agreement No. 1 from First Group Engineering for additional right-of-way services on 12th Street, Downey to Campbell, for an increase of \$91,980.00 for a new not-to-exceed amount of \$341,830.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented an Escrow Agreement with C & E Construction and First State Bank for Reconstruction of Cedar Street and the Elimination of CSO 12B, and moved for its acceptance. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Public Hearing:

Mr. West set a hearing for Secondhand Store License for ecoATM, Inc., at 6501 Grape Road (2 locations) and 316 Indian Ridge Boulevard, for August 4, 2015, at 10:00 a.m.

New Business:

Mr. West moved to approve a request from Queen of Peace Church, 4508 Vistula Road, for a Waiver of Noise Ordinance and permission to hold outdoor events for their annual PeaceFest on Saturday August 22, 2015, from 8:00 a.m. to 11:00 p.m. and Sunday, August 23, 2015, from 10:00 a.m. to 5:00 p.m., subject to securing a permit from the Fire Department for fireworks display, and other normal conditions of approval for public safety. Mr. Prince seconded; motion carried.

Requests for disabled parking spaces have been received from the residents at 418 W. 11th Street, 2923 Conant Drive, and 515 Meridian Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends these applications be approved. Mr. West moved to approve the disabled parking requests as presented. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:18 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board