

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
September 1, 2015

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of August 25, 2015, and accept them as circulated. Mr. West seconded; motion carried.

Quote Opening:

One quote was opened for one (1) high roof cargo van for the Parks Department and is summarized below:

QUOTER

Jordan Motors, Mishawaka, IN

VEHICLE: 2016 Ford Transit 350 High Roof

BASE: \$30,399.00

Long Wheelbase

DELIVERY: 84-98 days

DISCOUNT: 25%

Mr. West said this quote will be forwarded to the Parks Department for their review, consideration and evaluation.

Mayor's Comments:

Mayor Wood presented Nate Prenkert with his certificate of completion of the apprenticeship program.

Mayor Wood said the 1st Annual Heritage Fest will be held on Labor Day from 10:00 a.m. to 4:00 p.m. in Central Park.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Terry Zeller, Parks Department Superintendent, submitted a request to remove two trees and stumps and plant one tree in the tree lawn at 614 N. State Street. The trees have been analyzed and recommended for removal by the Park Department Landscaper. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Water Division Manager Dave Majewski requested the Board accept a permanent easement and right of entry from Wayne and Paula Pecina, 52043 Fir Road, at the southwest corner of Brick and Fir Roads for watermain installation. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince requested the Board approve the following: establishment of a utility easement between the City and AJP Properties at the southeast corner of Fir and Jefferson; unrestricted release of a 20' wide highway easement south of Jefferson previously recorded in Instrument #0705358; and the release of a blanket electric easement south of Jefferson and east of Fir and moved for their approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order No. 2 from Ziiolkowski Construction, Inc. for Central Park Improvements project for an increase of \$190,169.00 for a new contract amount of \$5,014,348.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 from John Boettcher Sewer & Excavating for Grove/Elizabeth/Mishawaka Avenue Improvements for an increase of \$124,040.00 for a new contract amount of \$1,434,171.14, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve plans and specifications and authorize the receipt of quotes for Trinity Place Realignment, Phase I, to be opened September 15, 2015, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller requested approval of twenty-one (21) claim dockets in the amount of \$9,428,759.97. Mr. Watson moved for approval. Mr. Prince seconded; motion carried.

New Business:

A request was received from Montessori Academy at Edison Lakes to hold "Fall Frolic 2015" run/walk using Windingbrook Streets, Day Road, and other nearby City streets on Saturday, October 31, 2015, from 6:30 a.m. to 11:30 a.m. Mr. Watson moved to approve. Mr. Prince seconded; motion carried.

A request was received from Ritschard Bros. to close the east/west alley north of Milburn Blvd. between Russell and Queensboro between 7:00 a.m. on Wednesday, September 2, 2015 to 5:00 p.m. Friday, September 4, 2015, for the demolition of a building at 601 S. Russell Street. Mr. Watson moved to approve. Mr. Prince seconded; motion carried.

A request was received for "100 Center First Response Appreciation Day" tent party hosted by Riverside Tavern, Morgan's Little Black Dog Tavern, and Smokestack Brew at the 100 Center on Friday, September 11, 2015 from 3:00 p.m. to 7:00 p.m. including live music. Mr. Prince moved to approve subject to all normal conditions of approval relative to public safety. Mr. Watson seconded; motion carried.

A request was received from Ruth's Chris Steakhouse to hold "Coach Mike Brey's Men of Heart" event on Thursday, September 3, 2015, from 5:00 p.m. to 11:00 p.m., and Friday, September 4, 2015, from 7:00 p.m. to 11:00 p.m., include live bands each night. Mr. Watson moved to approve subject to all normal conditions of approval relative to public safety. Mr. Prince seconded; motion carried.

Mr. Zeller requested the Board award the quote for one (1) high roof cargo van to Jordan Motors, Inc., Mishawaka, the only quoter, for the base quote amount of \$30,399.00, plus the following optional items: 4.10 limited slip axle (\$277.00); long-arm power mirrors (\$56.00); rear cargo vinyl flooring (\$171.00); and cruise control (\$277.00), for a total award of \$31,180.00. Mr. Watson moved for approval as presented. Mr. Prince seconded; motion carried.

Old Business:

Mr. Prince moved to deny the request from Desteni Ortiz to close a section of the street in front of 919 W. Borley on Saturday, September 5, 2015, from 10:00 a.m. to 8:00 p.m. for a baby shower citing concerns for public and traffic safety by the Police Department. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:30 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board