

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 10, 2015

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of November 3, 2015, and accept them as circulated. Mr. West seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced there would be not staff meeting today.

Department Head Reports:

City Attorney Lawrence Meteiver presented Change Order No. 1 from Brown & Brown General Contractors, Inc., Wakarusa, IN, for Mishawaka Employee Health Center for a decrease of \$16,036.39 for a final contract amount of \$357,015.61. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Meteiver requested the Board accept a one year maintenance bond from Brown & Brown General Contractors, Inc., for Mishawaka Employee Health Center to be in effect until August 10, 2016. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented the first amendment to the Agreement to Distribute Community Development Block Grant Funds to REAL Services for Weatherization Program, for a timetable change from 12/31/15 to 12/31/16 for incurring costs and 1/15/16 to 1/15/17 for submitting invoices, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board award the contract for Snow Removal Services at four (4) Municipal Lots to Michiana Property Maintenance, the only quoter, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller requested approval of twenty-two (22) claim dockets in the amount of \$3,973,152.75. Mr. Watson moved for approval. Mr. Prince seconded; motion carried.

New Business:

A request for disabled parking space has been received from the resident at 320 ½ W. Grove Street. This request has been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends this application be approved. Mr. West moved to approve the disabled parking request as presented. Mr. Watson seconded; motion carried.

Mr. West moved to approve the request from Barak River Rock to close the sidewalk and parking lane on the south side of Grove Street between Main and Elizabeth for building construction from November 10, 2015 thru May 1, 2016. Mr. Prince seconded; motion carried.

Mr. West moved to approve the Notice of Recognition of Encroachment at 428 Imus Drive for a 6' privacy fence which encroaches 11' into the Charlotte Street right-of-way. Mr. Prince seconded; motion carried.

Open Items:

A hearing for Second Hand Store License for Julie's Used Appliances, 2302 Lincolnway West, remained under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:17 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board