

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 24, 2015

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of November 17, 2015, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid/Quote Openings:

One bid was received for 2016 4-wheel drive medium duty – super/extended cab utility truck for the Water Division and is summarized below:

VENDOR

Jordan Motors, Inc., Mishawaka		
MODEL: 2016 Ford F550 4X4 Supercab XL	BASE	\$105,580.00
LESS TRADE IN:		- 1,500.00
TOTAL (BASE MINUS TRADE)		\$104,080.00
DELIVERY: 170-180 days		
DISCOUNT: 25%		

Mr. West said this bid will be forwarded to the Water Division for their review and evaluation.

Quotes were received for Sodium Hypochlorite and Sodium Bisulfite for the Water and Wastewater Departments and are summarized below:

VENDOR

Rowell Chemical Corporation, Hinsdale, IL

Sodium Hypochlorite	\$0.69 per gallon
Sodium Bisulfite	\$1.28 per gallon

Alexander Chemical Corporation, a Carus Company

Sodium Hypochlorite	\$0.72 per gallon
Sodium Bisulfite	\$1.407 per gallon

Mr. West said these quotes will be forwarded to the Water and Wastewater Departments for their review and evaluation.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader presented Utility Board Resolution 2015-06 Approving a Budget for the Financial Needs of Mishawaka Utilities for the Calendar Year 2016. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Schrader presented Utility Board Resolution 2015-07 Approving and Confirming the Schedule of Compensation for Certain Employees of Mishawaka Utilities and Sewer Maintenance for 2016. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Schrader presented Utility Board Resolution 2015-08 Approving and Confirming the Schedule of Compensation for Certain Employees of Mishawaka Utilities for 2016. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Attorney Geoff Spiess presented a one-year Animal Control and Shelter Services Agreement with the Humane Society of St. Joseph County for the annual fee of \$160,500.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Police Chief Ken Witkowski presented Pfc. Greg Vandall, Jeremy Tyler, Brian Long, and Scott Robinson as recipients for "Officers of the Third Quarter – 2015".

Chief Witkowski said on September 2, 2015, Officer Robinson was called to investigate a burglary in the 800 block of East 7th Street. Due to his diligence during the course of his investigation several other crimes in the area that night were solved. All stolen property was returned to their rightful owners.

Chief Witkowski said on September 17, 2015, police responded to a stabbing that occurred in the 500 block of Grand Blvd. Officer Long met with the victim and photographed and collected key pieces of evidence. Also, Officer Long logged in 135 photographs into evidence and they were key to filing felony charges against the suspect.

Chief Witkowski said on September 25, 2015, police was dispatched to 1st Source Bank on Grape Road. Officers Vandall and Tyler arrived first and began checking the building and found the suspect still inside. Officer Robinson also responded to the scene and collected evidence and logged in 208 crime scene photos which were also key pieces of evidence in charging the suspect with burglary.

Chief Witkowski requested the Board promote Second Class Patrol Officers Joel Cyrier, Kyle Miner, and Don Siders to the rank of First Class Patrol Officer, effective November 27, 2015, as per the Collective Bargaining Agreement between the City of Mishawaka and the Mishawaka Fraternal Order of Police; Article XVII; Section 4 – First Class Patrol Officer Positions. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Witkowski recommended the Board place Pfc. Mike Woods of the Uniform Division, Afternoon Shift, on Administrative Leave, with pay pursuant to IC 36-8-3-4(n), while under investigation for Driving Under the Influence, effective November 24, 2015. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Service Agreement with Specialty Systems of South Bend for lead based paint abatement for the gym bleachers at Battell Center for the not-to-exceed amount of \$1,550.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Service Agreement with ACM Engineering & Environmental for lead exposure assessment for Battell Center for the not-to-exceed amount of \$1,500.00 plus additional services per hourly or per sample rates included in the agreement, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order No. 3 Final from Ziolkowski Construction for Central Park Improvements for an increase of \$41,078.00 for a final contract amount of \$5,055,426.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board approve plans and authorize the receipt of bids for Riverwalk Video Surveillance and Callbox System to be opened December 22, 2015, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 from Reith-Riley Construction for Fir and University Drive Improvements for an increase of \$337,734.43 for a new contract amount of \$1,385,454.96, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented an Infrastructure Improvement Agreement with Beacon Health System and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board accept an Easement Donation from Beacon Medical Group for public utilities and multi-use pathway easement along the south side of Beacon Parkway; an Easement Donation from Beacon Health System for public utilities and multi-use pathway easement along the south side of Beacon Parkway, and moved for their approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of quotes for Trinity Place Realignment, Phase III – Watermain Installation, to be opened December 1, 2015, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller requested approval of nineteen (19) claim dockets in the amount of \$7,706,253.41. Mr. Watson moved for approval. Mr. Prince seconded; motion carried.

Mr. West presented a request from Reverewood Subdivision to hold their annual Candlelight Walk "In the Woods" on Saturday, December 12, 2015, between 5:00 p.m. and 10:00 p.m., inclement weather date Sunday, December 13, 2015, and moved for its approval. Mr. Watson seconded; motion carried.

Open Items:

A hearing for Second Hand Store License for Julie's Used Appliances, 2302 Lincolnway West, remained under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:38 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board