

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
December 1, 2015

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All Members were present. Mr. Prince moved to dispense with the reading of the minutes of November 24, 2015, and accept them as circulated. Mr. Watson seconded; motion carried.

Quote Opening:

Quotes were opened for Trinity Place Realignment – Phase III – Watermain Installation and are summarized below:

CONTRACTOR	QUOTE
R & R Excavating, Mishawaka	\$ 63,679.75
Selge Construction, Niles, MI	\$ 91,855.00
HRP Construction, South Bend	\$109,699.00

Mr. West said these quotes will be forwarded to the consultant for their review and evaluation.

Mayor's Comments:

Mayor Wood reminded everyone that today is Mishawaka vs. South Bend Bell Ring-off. Tomorrow is ribbon cutting for Watson Central Services Facility at 4:00 all are welcome.

Mayor Wood announced a staff meeting would follow today's board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board approve the voluntary demotion of Sgt. Dan Holt to the rank of Patrolman First Class in the Uniform Division Midnight Shift, transferring to the Day Shift, to be effective November 1, 2015. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Witkowski requested the Board approve the promotion of Matthew Smith to the rank of Sergeant in the Uniform Division Midnight Shift to be effective December 1, 2015. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented a Professional Services Agreement with Greeley and Hansen for Control Structure/Pump Station Lead Design Services for the CSO Long Term Control Consent Decree Storage and Conveyance Tunnel (Wastewater Treatment Plant) for the not-to-exceed amount of \$3,093,000.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 1 Final from Selge Construction for Front Street Roundabout Improvements for an increase of \$7,741.54 for a final contract amount of \$105,701.04, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board accept the Certificate of Substantial Completion from Inland Waters Pollution Control for CIPP Sewer Rehab 2015 Various, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board accept the 3-year Maintenance Bond from Inland Waters Pollution Control for CIPP Sewer Rehab 2015 Various, to be in effect until November, 2018, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented an Agreement with Norfolk Southern Railway for Gateway Signs on Church-Union Railroad Underpass Bridge, preliminary engineering cost estimate of \$13,362.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board award the contract for Trinity Place Realignment, Phase III – Watermain Installation to R & R Excavating, Mishawaka, the lowest most responsive, responsible quoter, in the amount of \$63,679.75, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Requests for disabled parking spaces have been received from the residents at 1524 E. Edgar Ave., 807 E. 9th Street, 815 Burdette, 532 W. 10th Street, 326 W. Battell Street, and 1013 Jackson Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends these applications be approved. Mr. West moved to approve the disabled parking requests as presented. Mr. Prince seconded; motion carried.

Open Items:

A hearing for Second Hand Store License for Julie's Used Appliances, 2302 Lincolnway West, remained under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board