

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
January 12, 2016

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of January 5, 2016, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

There were no bid openings.

Mayor's Comments:

Mayor Wood said the planning meeting would follow today's staff meeting.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader presented Utility Board Resolution 2016-01 Amending Utility Board Resolution 2015-07 and Amending the Schedule of Compensation for Certain Employees of Mishawaka Utilities and Sewer Maintenance Department for 2016. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Human Resources Director Geoff Spiess presented revisions to CPAT Mishawaka Fire Department Applicant Testing Procedures. The Board took the item under advisement.

Police Chief Ken Witkowski requested the Board's approval to advertise to receive bids for up to eight (8) 2016 4-door all-wheel drive sedan Police patrol vehicles with trade of nine (9) vehicles, and two (2) 2016 SUV all-wheel drive patrol vehicles, to be opened February 2, 2016. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Fire Chief Dale Freeman presented a Waiver of Rights, Release from Liability, Indemnification and Reimbursement Agreement between Saint Joseph Regional Medical Center and Mishawaka Fire Department for water rescue activities in SJRMC ponds. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Parks Department Superintendent Terry Zeller requested the Board reject all bids received on January 5, 2016, for up to three (3) 2016 one-ton extended-cab pick-up trucks due to the determination that different combinations of requirements were needed. Mr. Zeller said the bid package has been revised and requested the Board's approval to advertise to receive bids for one (1) 2016 half-ton extended cab pick-up truck, and two (2) 2016 half-ton standard cab pick-up trucks. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

IT Director Patrick Stokes requested the Board award the bid for Riverwalk Video Surveillance and Callbox System to the lowest most responsive and responsible bidder, Koontz-Wagner, South Bend, in the amount of \$293,528.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West requested the Board accept a 7-year Maintenance Bond in the amount of \$75,000.00 from Rieth-Riley Construction for repair of Church-Main pavement, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board's approval of a grant from INDOT for "FY16 Grade Crossing Fund Award" in the amount of \$8,472.50 for median barriers at six (6) at-grade crossings, and designate the Mayor as signatory, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Mr. West moved to reappoint Victor Kasznia, Jr., to the Mishawaka Plan Commission for a one (1) year term effective January 1, 2016 thru December 31, 2016. Mr. Watson seconded; motion carried.

Requests for renewal of Secondhand Store Licenses have been received from the following businesses:

Mishawaka Flea Market, 423 E. Fourth Street
ecoATM, 316 Indian Ridge Blvd. (inside Walmart)
ecoATM 6501 Grape Road, Kiosk #1 (inside University Park Mall)
ecoATM 6501 Grape Road, Kiosk #2 (inside University Park Mall)

Mr. West moved to approve as presented. Mr. Prince seconded; motion carried.

Old Business:

Mr. West moved to approve a request from Beacon Health System, Memorial Hospital of South Bend, to use streets and the Riverwalk to hold the Sunburst Marathon on Saturday, June 4, 2016, from 6:00 a.m. to 12:30 p.m. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board