

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
February 9, 2016

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of February 2, 2016, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

Bids were opened for one (1) 2016 ¾ ton extended cab short bed pick-up truck, and up to two (2) 2016 ¾ ton standard cab 8' bed pick-up trucks for the Parks Department and are summarized below:

**BIDDER**

Jordan Motors, Inc., Mishawaka, IN

MODEL: (1) 2016 Ford F250 4X4 Supercab XL	<b>BASE</b>	<b>\$ 37,509.00</b>
MODEL: (2) 2016 Ford F250 4X4 Regular Cab XL		<b>\$ 35,584.00 ea</b>
<b>TOTAL FOR ALL (3) TRUCKS</b>		<b>\$108,677.00</b>
TRADE IN #1		<b>\$ 2,400.00</b>
TRADE IN #2		<b>\$ 1,200.00</b>
TRADE IN #3		<b>\$ 2,000.00</b>
TRADE IN #4		<b>\$ 1,100.00</b>
<b>TOTAL FOR (3) TRUCKS AND (4) TRADES</b>		<b>\$101,977.00</b>

DELIVERY: 84-99 days

DISCOUNT: 30%

Gates Chevy World, Mishawaka, IN

MODEL: (1) 2016 Chevy Silverado 2500 HD	<b>BASE</b>	<b>\$ 35,624.00</b>
MODEL: (2) 2016 Chevy Silverado 2500 HD		<b>\$ 35,998.00 ea</b>
<b>TOTAL FOR ALL (3) TRUCKS</b>		<b>\$107,620.00</b>
TRADE IN #1		<b>\$ 3,000.00</b>
TRADE IN #2		<b>\$ 1,500.00</b>
TRADE IN #3		<b>\$ 2,500.00</b>
TRADE IN #4		<b>\$ 500.00</b>
<b>TOTAL FOR (3) TRUCKS AND (4) TRADES</b>		<b>\$100,120.00</b>

DELIVERY: 90 DAYS

DISCOUNT: 25%

Gurley Leep GMC, Mishawaka, IN

MODEL: (1) 2016 GMC Sierra		<b>\$ 38,295.00</b>
MODEL: (2) 2016 GMC Sierra		<b>\$ 37,270.00 ea</b>
<b>TOTAL FOR ALL (3) TRUCKS</b>		<b>\$112,835.00</b>
TRADE IN #1		<b>\$ 1,000.00</b>
TRADE IN #2		<b>\$ 500.00</b>
TRADE IN #3		<b>\$ 1,500.00</b>
TRADE IN #4		<b>\$ 1,500.00</b>
<b>TOTAL FOR (3) TRUCKS AND (4) TRADES</b>		<b>\$108,335.00</b>

DELIVERY: 60 DAYS

DISCOUNT: 25%

Mr. West said these bids would be forwarded to the Parks Department for their review and recommendation.

Mayor's Comments:

Mayor Wood recognized Rebecca Miller for receiving the "Excellence in Accounting" award for the 29<sup>th</sup> year (for the Controller's Office).

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Pfc. Ryan Corbett to the rank of Sergeant filling the sergeant vacancy due to Officer Russ Haimbaugh's promotion to Lieutenant. Chief Witkowski said the change of status will be retroactive to August 18, 2015. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Witkowski requested the Board award the bid for seven (7) 2016 all-wheel drive 4-door sedan Police patrol vehicles to Jordan Motors, Mishawaka, the sole bidder, for the base bid of \$176,848.00 (\$25,264.00 X 7) minus nine (9) trade-ins valued at \$13,200.00 for the not-to-exceed amount of \$163,648.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Witkowski requested the Board award the bid for two (2) 2016 SUV all-wheel drive patrol vehicles to Jordan Motors, Mishawaka, the lowest most responsive, responsible bidder, for a total award of \$54,878.00 (\$27,439.00 X 2). Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Witkowski requested the Board authorize the receipt of bids for accessories for up to nine (9) patrol vehicles to be opened March 1, 2016. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Wastewater Division Manager Karl Kopec presented a Professional Services Agreement with Lawson-Fisher Associates for engineering services for Oakland Avenue Lift Station Upgrade for a not-to-exceed amount of \$36,798. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Kopec requested the Board authorize the purchase of replacement parts only of internal components for one primary clarifier from Brentwood Industries in the amount of \$61,352.30. Mr. Kopec said this is pursuant to I.C. 5-22-10-8 as Brentwood Industries is the only source for replacement parts. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Specialty Systems of South Bend for asbestos abatement at Battell Center for the not-to-exceed amount of \$1,248.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West requested the Board approve plans and authorize the receipt of bids for Trinity Place Realignment, Phase IV, new road construction, to be opened March 1, 2016, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Services Agreement with Lawson-Fisher Associates for surveying, engineering, and geotechnical evaluation services for Douglas Road Widening from Fir Road to Canadian National Railroad for the not-to-exceed amount of \$34,350.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Services Agreement with Lawson-Fisher Associates for design and construction services for 2016 CIPP Rehabilitation Various Locations for the not-to-exceed amount of \$82,100.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Services Agreement with Lawson-Fisher Associates for design services for Linden Area Sewer Separation Division "A" for the not-to-exceed amount of \$178,200.00, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Hearing:

Mr. West set a hearing for Second Hand Store License for New York Central Toy Trains, 2000 Lincolnway East, for 10:00 a.m., February 16, 2016.

New Business:

Requests for renewal of Secondhand Store Licenses have been received from the following businesses:

Thomas David Klopfenstein, 1127 Lincolnway East  
Mowers & More, 1215 E. Jefferson Blvd.

Mr. West moved to approve as presented. Mr. Prince seconded; motion carried.

Old Business:

A request from Mishawaka Flea Market, 423 E. 4<sup>th</sup> Street, to hold an outside flea market in the parking lot every weekend, weather permitting, continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:31 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board