

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
February 23, 2016

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of February 16, 2016, and accept them as circulated.

Bid Opening:

One bid was received and opened for golf course chemicals and fertilizers for 2016 for Parks Department and is summarized below:

BIDDER	TOTAL BASE BID
Advanced Turf Solutions, Inc., Fishers, IN	\$72,704.00

Mr. West said this bid would be forwarded to the Parks Department for their review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Human Resources Director Geoff Spiess presented Board Resolution 2016-03 Establishing a Policy on Materiality for Reporting Irregular Variances, Losses, Shortages, and Thefts, as per a directive from the State Examiner. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Electric Division Manager Rick Springman requested the Board authorize the receipt of bids for one or more 2016/17 1-ton 4WD extended cab utility trucks to be opened March 15, 2016. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented Change Order #2 from Ziolkowski Construction for Battell Center Renovation for an increase of \$38,453.00 for a new contract amount of \$2,858,096.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a Professional Services Agreement with DLZ for Topographic Surveying Services for Ironworks Development road and utility improvements for a not-to-exceed amount of \$40,425.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Purchase Agreement with Marvin Ward for Lot 119 Shepherd's Cove, Section III, 1408 Eagle Run Drive, Osceola, in the amount of \$39,800.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

There was no new business.

Old Business:

A request from Mishawaka Flea Market, 423 E. 4th Street, to hold an outside flea market in the parking lot every weekend, weather permitting, continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:12 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board