

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
March 22, 2016

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:05 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of March 15, 2016, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood wished citizens and staff a Happy Easter.

Mayor Wood announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Dale Freeman requested the Board promote Firefighter Jeremy Sandefur from his current rank of 1st Class Firefighter to the rank of Master Firefighter, effective March 26, 2016. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West on behalf of Parks Superintendent Terry Zeller requested the Board award the contract for Golf Course Irrigation Pump Station Upgrades to Pro Pump & Controls, Delta, OH, the lowest most responsive, responsible quoter, for the base quote of \$96,649.00 minus (\$2,869.00) for the cost of the radio, for a total award of \$93,780.00. Mr. Watson moved to approve as presented. Mr. West seconded; motion carried.

Electric Division Manager Rick Springman requested the Board authorize the receipt of bids for one (1) or more new 2016/17 compact 4-door 4WD SUV to be opened April 12, 2016. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Springman requested the Board authorize the receipt of bids for two (2) or more new 2016/17 mid-size 4-door 4WD SUV to be opened April 12, 2016. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Street Commissioner Tim Ryan requested the Board authorize the receipt of bids for one (1) ½ ton 4X4 super crew cab pick-up truck to be opened April 12, 2016. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Controller Rebecca Miller presented Utility Board Resolution 2016-02 Amending Utility Board Resolution 2016-01 and Amending the Schedule of Compensation for Certain Employees of Mishawaka Utilities and Sewer Maintenance Department for 2016. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. West requested the Board approve utility plans for Villas at Reverewood Phase Two for future acceptance of sanitary sewer and water main (streets to remain private), and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented CO#1 Final from R & R Excavating for Trinity Place Realignment Phase II (water main) for an increase of \$10,663.95 for a final contract amount of \$92,121.95, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented CO#1 Final from R & R Excavating for Trinity Place Realignment Phase III (concrete pavement removal) for an increase of \$6,210.25 for a final contract amount of \$69,890.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Services Agreement with Lawson-Fisher Associates for design and construction services (Liberty and Elizabeth sewer separation and Clay Street outfall rehab), and GIS updates for Wastewater Department for the not-to-exceed amount of \$179,800.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Supplemental Agreement No. 3 with DLZ for SR 23/Cleveland Road Widening, subsurface utility verification, INDOT coordination, for an increase of \$18,510.00 for a new not-to-exceed amount of \$424,585.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Mr. West requested the Board reschedule the following Board of Public Works and Safety meetings due to 2016 elections:

Tuesday, May 3, 2016 rescheduled to Wednesday, May 4, 2016 at 10:00 a.m.

Tuesday, Nov. 8, 2016, rescheduled to Wednesday, Nov. 9, 2016 at 10:00 a.m.

Mr. West moved to approve. Mr. Watson seconded; motion carried.

A request for Waiver of Noise Ordinance was received from the residents at 725 E. 10th Street to hold an anniversary party on Saturday, July 30, 2016, from 2:00 p.m. to 9:00 p.m. with alcohol and music. Mr. Prince moved to approve subject to normal conditions of approval. Mr. Watson seconded; motion carried.

Requests for renewal of Secondhand Store Licenses have been received from the following businesses:

Edward Barry dba Ed's Collectables, 126 N. Main Street
Guitar Center, 5825 Grape Road

Mr. West moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Prince moved to deny the request from Rwandan American Community of Midwest, USA to close Church Street to hold a Walk to Remember Rwandan Genocide on April 7, 2016, from 4:30 p.m. to 6:30 p.m. based on concerns from Public Safety departments due to Church Street being a major north/south artery used by Police and Fire Departments, and unknown number of participants. Mr. Prince recommended they use Beutter Park and coordinate with Parks Department. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:25 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board