

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
April 12, 2016

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of March 29, 2016 and April 5, 2016, and accept them as circulated. Mr. Prince seconded; motion carried.

Quote Openings:

One quote was received for one (1) 2016/17 ½ ton 4X4 super crew cab pick-up truck for the Street Department and is summarized below:

BIDDER

Jordan Motors, Mishawaka, IN	
MODEL: 2016 Ford F150 4X4 super crew XL	BASE: \$28,805.00
TRADE-IN:	- 3,450.00
TOTAL: BASE MINUS TRADE-IN	\$25,355.00
DELIVERY: 60-75 days	
DISCOUNT: 30%	

Mr. West said this quote will be forwarded to the Street Department for their review and recommendation.

One quote was received for one (1) 2016/17 compact 4-door 4WD SUV for the Electric Department and is summarized below:

BIDDER

Jordan Motors, Mishawaka, IN	
MODEL: 2017 Ford Escape SE 4WD	BASE: \$24,195.00
TRADE-IN:	- 350.00
TOTAL: BASE MINUS TRADE-IN	\$23,845.00
DELIVERY: 85-100 days	
DISCOUNT: 30%	

Mr. West said this quote will be forwarded to the Electric Department for their review and recommendation.

One quote was received for two (2) or more 2016/17 mid-size 4-door 4WD SUV's for the Electric Department and is summarized below:

BIDDER

Jordan Motors, Mishawaka, IN	
MODEL: 2017 Ford Explorer Limited 4WD	BASE: \$40,090.00 ea
TRADE-IN #1:	- 450.00
TRADE-IN #2:	- 1,350.00
TOTAL: BASE FOR (2) MINUS TRADE-INS	\$78,380.00
DELIVERY: 98-112 days	
DISCOUNT: 30%	

Mr. West said this quote will be forwarded to the Electric Department for their review and recommendation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski presented Detective Lt. Robert Pawlowski as the recipient for the Mishawaka Police Department's Officer of the Year for 2015. Chief Witkowski said Lt. Pawlowski was hired in November, 1977, was appointed Assistant Chief 1989, named Officer of the Year for 1984, and has proven to be an outstanding officer and his accomplishments and actions over the course of his 38 years of service reflect highly upon him and the Police Department.

Mayor Wood acknowledged Detective Lt. Robert Pawlowski as Officer of the Year.

Jacob Crawford, Landscape Supervisor, submitted a request to plant two (2) trees in the tree lawn at 412 W. Mishawaka Avenue. The trees have been recommended for planting by the Park Department Landscaper. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Water Division Manager Dave Majewski requested the Board approve a Watermain Extension Agreement with Ambrose Property Group to serve VA Clinic in the amount of \$95,220.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Majewski presented a Professional Services Agreement with DLZ for proposed ground storage tank, booster station, and associated piping for tank site on Ireland Trail for the not-to-exceed amount of \$19,700.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Majewski presented a Professional Services Agreement with DLZ for advanced facility planning for proposed Juday Creek Well Field site for the not-to-exceed amount of \$55,700.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Electric Division Manager Rick Springman requested the Board authorize the receipt of bids for one (1) 2016/17 45' three-stage digger derrick truck to be opened on May 3, 2016. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Springman requested the Board award the bid for surplus distribution transformers to Solomon Corporation, Solomon, KS, the sole bidder, based upon American Metals Market prices with a deduct of (\$0.3516/lb) for PCB Contamination testing 50-499 PPM, and a deduct of (\$1.0516/lb) for PCB Contamination testing over 500 PPM. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Street Commissioner Tim Ryan requested the Board authorize the receipt of bids for one (1) single axle dump truck w/plow to be opened on May 3, 2016. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board award the contract for the demolition and removal of 517 O'Conner Street to Grade-Rite Excavating, Granger, the lowest most responsive and responsible quoter, in the amount of \$12,300.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board award the contract for the demolition and removal of 726 E. Third Street to Grade-Rite Excavating, Granger, the lowest most responsive and responsible quoter, in the amount of \$9,400.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Fisher Land Surveying Services, Inc. for a topographic survey on the east side of Liberty Drive between Jefferson Blvd. and the north property line of the cemetery for the lump sum amount of \$4,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with TecServ Environmental, Inc., to conduct ground penetrating radar investigation at Battell Center for a lump sum amount of \$1,400.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order No. 3 from Ziolkowski Construction for Battell Center Renovation for an increase of \$103,359.00 for a new contract amount of \$2,961,455.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board set a special meeting of the Board of Public Works and Safety for Tuesday, May 10, 2016, at 9:00 a.m. in Room 205, City Hall, to conduct a sale of property by public auction, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented an Acceptance of Public Utilities Easement from Gumwood Acquisitions along the west side of Lot 2 Gumwood Road Development PUD, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board award the contract for Summer Street Paving Program for 2016 to Rieth-Riley Construction, South Bend, the lowest most responsive and responsible bidder, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller requested approval of twenty (20) claim dockets in the amount of \$2,696,036.35. Mr. Prince moved for approval. Mr. Watson seconded; motion carried.

New Business:

A request from Get Wet for a Vet, Inc., seeking approval for a motorcycle ride using Jefferson and Capital Avenue on Saturday, August 6, 2016, was taken under advisement.

A request for an Exception to the Noise Control Ordinance was received from Sims Shaved Ice (Kona Ice) to operate a truck in Mishawaka during the hours of 10:00 a.m. to 9:00 p.m. thru October 20, 2016. Mr. Prince moved to approve Board Resolution 2016-04 for Kona Ice to operate a truck in Mishawaka for the hours of 10:00 a.m. to 9:00 p.m. and other conditions as specified in the Resolution. Mr. Watson seconded; motion carried.

A request from St. Joseph County Special Olympics to hold a 40 mile motorcycle ride on Saturday, July 9, 2016, leaving and returning to Beutter Park was taken under advisement.

Requests for disabled parking spaces have been received from the residents at 502 N. Mason Street, 515 W. Battell Street, 321 E. 12th Street, 119 W. 7th Street, and 813 W. 3rd Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends these applications be approved. Mr. West moved to approve the disabled parking requests as presented. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:48 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board