

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
April 19, 2016

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by Vice President Mike Watson at 10:02 a.m. All members were present except Mr. West. Mr. Prince moved to dispense with the reading of the minutes of April 12, 2016, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Dale Freeman requested that the Board accept the voluntary retirement of Kenneth Grimes who has served the Mishawaka Fire Department for 35 years and 5 months, effective April 16, 2016. Mr. Prince moved for the Board's approval to accept the voluntary retirement of Kenneth Grimes effective April 16, 2016. Mr. Watson seconded; motion carried.

Jacob Crawford, Landscape Supervisor submitted a request to remove one tree and stump in the tree lawn at 634 N. Wenger Street. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Electric Division Manager Rick Springman requested the Board declare 59 items to be declared as surplus to be included in the upcoming auction. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Springman requested the Board declare 13 electronic items be declared as salvage allowing for their disposal at the Fifth Street Recycling Center. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Utilities Business Office Manager Virginia Fras requested the Board declare 76 items be declared as surplus to be included in the upcoming auction. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Street Commissioner Tim Ryan requested the Board award one (1) 2016 ½ ton Ford F150 Super Crew XL dump/plow truck to Jordan Motors, Mishawaka, the sole bidder, for the base bid of \$28,805.00 less three (3) trade-ins of (\$3,450.00) for a total award of \$25,355.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Rebecca Miller presented a Professional Services Agreement with R&R Benefits/Risk Management, LLC, to target cost reduction strategies for the not-to-exceed amount of \$15,000.00 and name the Controller as signatory. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Old Business:

A request from Get Wet for a Vet, Inc., seeking approval for a motorcycle ride using Jefferson and Capital Avenue on Saturday, August 6, 2016, continued under advisement.

A request from St. Joseph County Special Olympics to hold a 40 mile motorcycle ride on Saturday, July 9, 2016, leaving and returning to Beutter Park continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:15 a.m.

Mike Watson – Vice-President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board