

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
May 10, 2016

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of May 4, 2016, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski presented Detective Matthew Porter and Pfc. Jennifer Wilson as Police Officers of the 1<sup>st</sup> Quarter – 2016.

Chief Witkowski said Detective Porter was instrumental in the apprehension and conviction of a violent sexual predator in February, 2016.

Chief Witkowski said Pfc. Jennifer Wilson was also commended for her hard work, dedication and teamwork in uncovering a large scale prostitution and human trafficking operation.

Mayor Wood acknowledged Detective Matthew Porter and Pfc. Jennifer Wilson as Police Officers of the 1<sup>st</sup> Quarter – 2016.

City Attorney John Roggeman presented an Ancillary Services Agreement with Bancroft Utilities for a one year contract effective thru December 31, 2016, and designated James Schrader as signatory. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Electric Division Manager Rick Springman requested the Board award the bid for one 45' three-stage digger derrick truck to Altec Industries, Daleville, VA, for the base bid of \$267,122.00 less \$7,000.00 trade in for a total award of \$260,122.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Street Commissioner Tim Ryan requested the Board award the bid for one single axle dump truck w/plow to Selking International, South Bend, the sole bidder, for the base bid of \$155,475.13 less \$3,000.00 trade in and \$987.00 for early pay for a total award of \$151,488.13. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Ryan presented a Professional Services Agreement with Riverpointe Auction Services LLC to provide auctioneer services for City of Mishawaka surplus equipment auction to be held Wednesday, June 15, 2016, at 9:00 a.m. at 500 N. Cedar Street. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West requested the Board approve plans and authorize the receipt of bids for Liberty Drive and Elizabeth Street Improvement project to be opened May 31, 2016, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller requested approval of twenty (20) claim dockets in the amount of \$3,472,626.80. Mr. Prince moved for approval. Mr. Watson seconded; motion carried.

New Business:

A request for renewal of Secondhand Store License has been received from Cash Generator, 512 W. Edison Road. Mr. West moved to approve as presented. Mr. Prince seconded; motion carried.

A request from The Waterford at Edison Lakes for a tent party to be held Saturday, June 4, 2016, from 11:30 a.m. to 1:30 p.m., with three tents. Mr. West moved for its approval subject to all normal conditions of approval for public safety. Mr. Watson seconded; motion carried.

A request for renewal of a Tattoo and/or Body Piercing License has been received from Peggie O'Neil, 4609 Grape Road, Ste D-9, for the application of permanent makeup. Mr. Prince moved for its approval. Mr. Watson seconded; motion carried.

A request from the Northern Indiana Riders Group for traffic control for a motorcycle ride from City limits on Capital to Jefferson to VFW, 1307 E. Jefferson Blvd., on May 14, 2016. Mr. West moved to deny the request due to the late notice and staffing requirements by the MPD. Mr. Prince seconded; motion carried.

Old Business:

A request from St. Joseph County Special Olympics to hold a 40 mile motorcycle ride on Saturday, July 9, 2016, leaving and returning to Beutter Park continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:34 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board