

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 19, 2016

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of July 12, 2016, and accept them as circulated. Mr. Watson seconded; motion carried.

Mr. West requested the Board observe a moment of silence for the police officers killed in Baton Rouge.

Mayor's Comments:

Mayor Wood said flags would continue to fly at half-staff until the end of the week.

Mayor Wood thanked all departments, especially the Fire Department, for their response to the large fire on Division Street Sunday night.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Pfc. Jennifer Wilson to the rank of Sergeant to fill the sergeant vacancy in the Uniform Division – Midnight Shift, retroactive to July 14, 2016. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Parks Department Superintendent Phil Blasko submitted a request to remove one tree and stump in the tree lawn at 518 W. Battell Street. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Wastewater Division Manager Karl Kopec presented Professional Services Agreement Supplement #1 from Lawson-Fisher Associates for construction inspection services on the Oakland Avenue Lift Station upgrade for an increase of \$9,800.00 for a new not-to-exceed amount of \$46,598.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Water Division Manager Dave Majewski requested the Board approve the receipt of quotes for Energy Recovery Makeup Air Unit at Division Street Water Treatment Facility to be opened August 2, 2016. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Street Department on behalf of Street Commissioner Tim Ryan requested the Board approve the receipt of bids for (1)¾ ton 4X4 pick-up truck with/plow, and (1) 1 ton 4X4 pick-up truck w/plow to be opened August 9, 2016. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Rebecca Miller requested the Board authorize a two (2) year extension of bank services with Lake City Bank, through July 31, 2018, and designate the Controller as signatory. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented a Professional Services Agreement with Lawson-Fisher Associates for construction services on Fourth Street LTCP Improvements for the not-to-exceed amount of \$120,085.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Services Agreement with Lawson-Fisher Associates for construction services on Linden Area LTCP – Division A – Phase I for the not-to-exceed amount of \$123,074.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Professional Services Agreement Supplement #2 with Lawson-Fisher Associates for Linden Area LTCP Sewer Improvement Study for cleaning and disposal of debris in Byrkit Street combined 60" sewer which increased from 7 days to 23 days of work for an increase of \$154,200.00, for a new not-to-exceed amount of \$661,300.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller requested approval of twenty-three (23) claim dockets in the amount of \$10,604,487.80 for approval. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

New Business:

The Board received a request from the residents at 545 W. 4th Street to close the north/south alley adjacent to their house for a graduation party on Saturday, July 23, 2016, from 8:00 a.m. to 8:00 p.m. Mr. Prince moved to approve subject to normal conditions of approval and any additional restrictions the Police may deem necessary and appropriate. Mr. Watson seconded; motion carried.

Mr. West moved to appoint Dale Freeman to the Mishawaka Plan Commission for a term to run thru December 31, 2016. Mr. West said Vic Kasznia resigned due to his accepting a position with Code Enforcement Department. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board