

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
October 25, 2016

The regular meeting of the Board of Public Works and safety/Utility Board was called to order by Vice President Mike Watson at 10:01 a.m. All members were present except Mr. West. Mr. Prince moved to dispense with the reading of the minutes of October 18, 2016, and accept them as circulated. Mr. Watson seconded; motion carried.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Assistant Police Chief Jason Stefaniak on behalf of Chief Witkowski announced that Kelli P. Sells has successfully completed all department testing and investigation, doctor's physical examination and approval by the Police Pension Board, and recommended she be sworn in as a Probationary Patrol Officer. Mr. Prince moved for the approval of Recruit Sells to be sworn in as a Probationary Patrol Officer effective October 25, 2016. Mr. Watson seconded; motion carried

Mayor Wood swore in Recruit Kelli Sells.

Assistant Chief Stefaniak requested that the Board accept the voluntary retirement of Pfc. Robert McCahill, who has served the Mishawaka Police Department for 25 plus years, effective October 24, 2016. Mr. Prince moved for the Board's approval to accept the voluntary retirement of Pfc. McCahill effective October 24, 2016. Mr. Watson seconded; motion carried

Assistant Chief Stefaniak requested the Board enter into an agreement with Motorola for city-wide APX subscription upgrade for a total cost of \$1,985,103.00, and includes authorization to enter into a municipal lease for said agreement and designate the Controller as signatory. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Park Superintendent Phil Blasko submitted a request to remove one tree and stump in the tree lawn at 501 W. 12th Street. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

IT Director Patrick Stokes requested the Board enter into a License and Services Agreement with Tyler Technologies for EnerGov Software packages and licensing, including training and implementation services for a total not-to-exceed amount of \$322,372.00 (includes travel). Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board approve plans and authorize the receipt of bids for Twin Branch Parking Construction, Phase 2, to be opened November 15, 2016, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with DLZ to provide design and construction services for Battell Park East End Design, Phase 1, for the not-to-exceed amount of \$12,300.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller requested approval of twenty-one (21) claim dockets in the amount of \$9,887,761.91 for approval. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Public Hearing:

A public hearing for a Transient Merchants License for Brown's Tree Farms was held for the purpose of selling Christmas trees at 420 W. McKinley Avenue (Kmart parking lot) from November 22 through December 22, 2016. No one from Brown's Tree Farms was present, and no one spoke against the license.

Mr. Watson closed the Public Hearing and moved that the Board approve the Transient Merchants License for Brown's Tree Farms for the sale of Christmas trees from November 22 through December 22, 2016 at 420 W. McKinley Avenue. Mr. Prince seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Mike Watson – Vice President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board