

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 9, 2016

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of November 1, 2016, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available. Mr. West announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Pfc. Steven Madison, School Resource Officer, to the rank of Sergeant to fill the sergeant vacancy created in the Investigative Division due to Sgt. Alex Arendt's promotion to Lieutenant in September. This promotion will be effective November 9, 2016. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Water Division Manager Dave Majewski requested the Board approve a Watermain Extension Agreement with Ritschard Brothers, Inc., for Home 2 Suites Development on Day Road in the amount of \$36,316.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Street Commissioner Tim Ryan requested the Board award the quote for one (1) ½ ton 4X4 crew cab pick-up to Gates Automotive, Mishawaka, the lowest most responsible, responsive quoter, for the base amount of \$30,441.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a Grant Agreement with INDOT for Community Crossing Matching Grant up to \$767,500.00 of State funds (50% local match) to fund projects on Grape Road, Dragoon Trail, and McKinley Avenue, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order #1 Final from HRP Construction for Liberty Drive and Elizabeth Street Improvements for an increase of \$90,966.58 for a final contract amount of \$481,532.18, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller requested approval of twenty-two (22) claim dockets in the amount of \$6,811,900.53 for approval. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Public Hearing:

A public hearing for a Transient Merchants License for T. C. Tree Farms was held for the purpose of selling Christmas trees at 4917 Grape Road from November 24 through December 24, 2016. No one from T. C. Tree Farms was present, and no one spoke against the license.

Mr. Watson closed the Public Hearing and moved that the Board approve the Transient Merchants License for T. C. Tree Farms for the sale of Christmas trees from November 24 through December 24, 2016 at 4917 Grape Road. Mr. Prince seconded; motion carried.

New Business:

Requests for disabled parking spaces have been received from the residents at 809 Elizabeth Street and 518 Meridian Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends these applications be approved. Mr. West moved to approve the disabled parking requests as presented. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:14 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board