

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
December 6, 2016

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary west at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of November 29, 2016, and accept them as circulated. Mr. Watson seconded; motion carried.

Mayor's Comments:

Mayor Wood invited everyone to attend today's Real Service luncheon at 11:30.

Mayor Wood announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader presented Utility Board Resolution 2016-06 Approving a Budget for the Financial Needs of Mishawaka Utilities for the Calendar Year 2017. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Schrader presented Utility Board Resolution 2016-07 Approving and Confirming the Schedule of Compensation for Certain Employees of Mishawaka Utilities and Sewer Maintenance for 2017. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Schrader presented Utility Board Resolution 2016-08 Approving and Confirming the Schedule of Compensation for Certain Employees of Mishawaka Utilities for 2017. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board approve an agreement with Norfolk Southern Railway Company for observation of sign installation on Church Street bridge with a force account estimate of \$20,982.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board award the quote for demolition of 218/222 S. Byrkit Avenue, including sidewalk improvements, to Grade Rite Excavating, Granger, the lowest most responsive and responsible quoter, for the base amount of \$63,700.00 plus Alternate #1 of \$900.00 for removal of an underground storage tank for a total award of \$64,600.00. Also awarding Alternate #2 for disposal of contaminated soil (if encountered) at a rate of \$60.00 per ton, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with TecServ to remove a fuel oil underground storage tank at 218/222 S. Byrkit Avenue for the not-to-exceed amount of \$4,470.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller requested approval of fifteen (15) claim dockets in the amount of \$3,714,589.98 for approval. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

New Business:

Requests for disabled parking spaces have been received from the residents at 1001 Geyer Avenue and 728 E. Tenth Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends these applications be approved. Mr. West moved to approve the disabled parking requests as presented. Mr. Prince seconded; motion carried.

Old Business:

Mr. Prince moved to approve the request from University Park Mall for an outdoor holiday concert on Thursday, December 8, 2016 from 6:30 p.m. to 8:00 p.m. with food vendors, tents, etc., subject to normal conditions of approval for public safety. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:17 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board