

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
December 13, 2016

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of December 6, 2016, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

There were no bid openings.

Mayor's Comments:

Mayor Wood said they were on track to get the ice rink open for the holidays.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Corporation Counsel Geoff Spiess presented Animal Control and Shelter Services Agreement with Humane Society of St. Joseph County for two-years (1/1/17 thru 12/31/18) with an annual fee of \$162,105.00 for 2017 and an annual fee of \$163,726.05 for 2018. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Spiess presented Resolution 2016-09 Approving a One-Year (1/1/17 – 12/31/17) Agreement between the City of Mishawaka and the Mishawaka Firefighters Association, Local No. 360 of the International Association of Firefighters, AFL-CIO. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Spiess presented Resolution 2016-10 Approving a Four-Year (1/1/17 – 12/31/20) Agreement between the City of Mishawaka and Employees of the Mishawaka Central Services Department – represented by the International Brotherhood of Teamsters, Local No. 364. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Police Chief Ken Witkowski requested the Board approve Police Department Body Camera Standard Operating Procedures. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Water Division Manager Dave Majewski and Wastewater Division Manager Karl Kopec requested the Board award the quote for chemical purchase for Water and Wastewater Departments to Rowell Chemical, Hinsdale, IL, the lowest most responsive, responsible quoter, for \$0.635 per gallon for sodium hypochlorite and \$1.20 per gallon for sodium bisulfite. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Rebecca Miller requested the Board approve contracts for Merchant Account Services and Payment Gateway for credit card use at the Parks Department. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board accept a 3-year Maintenance Bond from John Boettcher Sewer and Excavating for Trinity Place Realignment, Phase IV, to be in effect until July 12, 2019. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mrs. Jamrose requested the Board accept a 3-year Maintenance Bond from HRP Construction for CSO Consolidation, Phase II, to be in effect until September 16, 2019. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mrs. Jamrose requested the Board accept a 3-year Maintenance Bond from HRP Construction for Liberty Drive and Elizabeth Street Improvements to be in effect until September 15, 2019. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Change Order No. 6 from Ziolkowski Construction for Battell Center Renovation Project for an increase of \$20,417.00 for a new contract amount of \$3,092,024.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Specialty Systems of South Bend for asbestos abatement at 102/106 Strathmoor for the not-to-exceed amount of \$3,250.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Requests for renewal of Secondhand Store Licenses have been received from the following businesses:

GameStop #4209, 6501 Grape Road, Suite 382
GameStop #721, 5656 Grape Road, Suite 10
Alan Nunemaker 2516 Lincolnway West

Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:11 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board