

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
January 17, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of January 10, 2017, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader presented Utility Board Resolution 2017-01 Amending Resolution 2016-08 and Amending the Schedule of Compensation for Certain Employees of Mishawaka Utilities for 2017. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Police Chief Ken Witkowski presented Pfc. Marty DeGeyter, Sgt. Chad Thomas and K-9 Rex as Police Officers of the 4<sup>th</sup> Quarter – 2016. He said Officer DeGeyter was successful in identifying and apprehending a male suspect who attempted to solicit two juvenile girls for sex. He suspect was taken into custody, questioned, and ultimately charged with 4 counts Felony Child Solicitation. The suspect had multiple felony convictions for narcotics, weapons possessions, and a 1992 murder conviction.

Chief Witkowski said Sgt. Thomas and K-9 Rex are to be commended for their continuous hard work and dedication; in particular incidents on December 5, 2016, December 23, 2016, and December 30, 2016, where K-9 Rex were tracked and apprehended suspects involved in burglaries, criminal mischief, theft, trespass, and in possession of stolen property.

Mayor Wood recognized Pfc. DeGeyter and Sgt. Thomas as recipients of Officers of the 4<sup>th</sup> Quarter, 2016.

Chief Witkowski requested the Board approve job descriptions for sworn officers of the Mishawaka Police Department. He said it's part of SOP packages and language has been updated. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Witkowski requested the Board promote Pfc. Scott Robinson, assigned to the Investigative Division, to the rank of Sergeant to fill a vacancy to be effective January 17, 2017. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Assistant Fire Chief Ray Schultz on behalf of Chief Bryon Woodward requested the Board authorize the purchase of one (1) 2017 Chevy Tahoe from Kelly Chevrolet per an existing contract in the amount of \$35,805.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Wastewater Division Manager Karl Kopec presented Professional Services Agreement Amendment No. 1 from Greeley and Hansen, LLC, for engineering and regulatory assistance of Wastewater Utility on consent decree compliance, NPDES Permit, and LTCP Flow

Monitoring for an increase of \$75,000.00 for a new not-to-exceed amount of \$125,000.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board approve an Independent Consultant Agreement with Gary West for engineering and long-term control plan consultant services, establishing a rate of \$75.00 per hour on an as-needed basis through December 31, 2017. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board accept full acceptance of Trinity Place Realignment, Phase IV, from John Boettcher Sewer & Excavation. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Controller Rebecca Miller presented a contract with PricewaterhouseCoopers, LLP for annual actuarial preparation of fire and pension funds for CAFR, in the not-to-exceed amount of \$6,000.00, and naming the Controller as signatory, and moved for its approval. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Heartland Environmental Associates for site investigation services at the former Uniroyal Plastics Facility (bounded by Ironworks, Mill, Front, and Hill) in the not-to-exceed amount of \$7,040.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board accept bids for City branding, wayfinding, and gateway signage to be opened February 14, 2017, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented twenty-one (21) claim dockets in the amount of \$3,042,271.51, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

Requests for renewal of Secondhand Store Licenses have been received from the following businesses:

Kid's Konsignment Etc., Inc., 2324 Miracle Lane  
Thomas Klopfenstein, 1127 Lincolnway East  
ecoATM, LLC, 316 Indian Ridge Blvd., (inside Walmart)  
ecoATM, LLC, 6501 Grape Road (kiosk #1 inside UP mall)  
ecoATM, LLC, 6501 Grape Road (kiosk #2 inside UP mall)

Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board