

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
April 18, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Ms. Miller moved to dispense with the reading of the minutes of April 11, 2017, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

One bid was received and opened for two (2) 2017 full-size ¾ ton commercial-type utility vans for the Water Division and is summarized below:

BIDDER

Jordan Ford, Mishawaka, IN

MODEL: 2017 Ford Transit 250

BASE \$27,740.00 each

TRADE-INS:

- 1,700.00

TOTAL: (BASE X 2 MINUS TRADE-INS)

\$53,780.00

DELIVERY: 105-120 days

DISCOUNT: 30%

Mr. Prince said this bid would be forwarded to the Water Division for their review and recommendation.

One bid was received and opened for one or more 2017 compact 4-door 2WD SUV(s) for the Electric Division and is summarized below:

BIDDER

Jordan Ford, Mishawaka, IN

MODEL: 2017 Ford Escape 4X4 SE

BASE \$23,609.00 each

TRADE-INS:

- 3,000.00

TOTAL: (BASE MINUS TRADE-INS)

\$20,309.00

DELIVERY: 60-75 days

DISCOUNT: 30%

Mr. Prince said this bid would be forwarded to the Electric Division for their review and recommendation.

One bid was received and opened for one or more 2017 half-ton crew cab 2WD pick up trucks for the Electric Division and is summarized below:

BIDDER

Jordan Ford, Mishawaka, IN

MODEL: 2017 Ford F150 4X4 Crew XLT

BASE \$35,374.00 each

TRADE-IN:

- 800.00

TOTAL: (BASE MINUS TRADE-IN)

\$34,574.00

DELIVERY: 60-75 days

DISCOUNT: 30%

Mr. Prince said this bid would be forwarded to the Electric Division for their review and recommendation.

One bid was received and opened for one three-wheel mechanical street sweeper for the Street Department and is summarized below:

BIDDER

Brown Equipment Co., Inc., Ft. Wayne, IN	
MODEL: 2017 Global M3	BASE \$198,500.00
TRADE-IN:	- 10,000.00
TOTAL: (BASE MINUS TRADE-IN)	\$188,500.00
DELIVERY: 120 days	
DISCOUNT: N/A	

Mr. Prince said this bid would be forwarded to the Street Department for their review and recommendation.

One bid was received and opened for one utility tractor with cab for the Street Department and is summarized below:

BIDDER

Riggs Outdoor Power, Mishawaka, IN	
MODEL: Kubota M5-111HDC	BASE \$54,962.00
TRADE-IN:	- 3,800.00
TOTAL: (BASE MINUS TRADE-IN)	\$51,162.00
DELIVERY: 10 days	
DISCOUNT: 10%	

Mr. Prince said this bid would be forwarded to the Street Department for their review and recommendation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Bryon Woodward requested the Board promote Firefighter Mike Zirille from his current rank of Master Firefighter to the rank of Driver/Operator to fill a vacancy in that rank, effective April 18, 2017. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Woodward requested the Board promote Firefighters Joshua Perkins and Charles Barnes from their current rank of 1st Class Firefighter to the rank of Master Firefighter, effective April 15, 2017. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board approve plans and authorize the receipt of bids for Milburn Boulevard Area Improvements Division K (Queensboro) and M (Hendricks) to be opened May 9, 2017. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince requested the Board award the quote for demolition of 318 W. Tenth Street, including sidewalk improvements, to John Boettcher Sewer & Excavating, Mishawaka, the lowest most responsive and responsible quoter, for the base quote of \$18,280.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board accept the Certificate of Substantial Completion from Ziolkowski Construction for Battell Center Renovation Project, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince presented Change Order #1 from Acorn Landscaping for Hill Street Community Gardens for an increase of \$620.00 for a new contract amount of \$141,726.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

A request for disabled parking space has been received from the resident at 228 W. Lawrence Street (2 spaces). This request has been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends this application be approved. Mr. Prince moved to approve the disabled parking request as presented. Mr. Watson seconded; motion carried.

Street Commissioner Tim Ryan requested the Board award the contract for one (1) three-wheel mechanical street sweeper to Brown Equipment Co., Inc., the sole bidder, for the base bid of \$198,500.00 less trade in of (\$10,000.00) for a total award of 188,500.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Old Business:

Mr. Prince moved to approve the request from S.A Ryan A. Balmer American Legion to close Mishawaka Avenue between Main and Sarah Streets and use Central Park for Celebration of Life and Legacy event including a motorcycle ride on Sunday, June 4, 2017, from 7:30 a.m. to 8:00 p.m., subject to normal conditions of approval for public safety and to contact Parks Department to coordinate use of City property. Mr. Watson seconded; motion carried.

Open Items:

Utility Board Hearing for May 16, 2017, at 11:00 a.m. in the Council Chambers for Weesner Utility complaint.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:17 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board