

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
September 26, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present except Ms. Miller. Mr. Watson moved to dispense with the reading of the minutes of September 19, 2017, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid/Quote Openings:

Bids were received for a new 2017/2018 Compact Tracked Excavator for the Electric Department and is summarized below:

<b>BIDDER</b>	<b>BASE BID</b>
<b>McCann Industries, Addison, IL</b> MODEL: Case CX37C 2017 or 2018 and Towmaster Trailer DELIVERY: 90-120 days DISCOUNT: 0%	<b>\$50,500.00</b>
<b>Bobcat of Michiana, Elkhart, IN</b> MODEL: Bobcat E85 2017 and 2600 Cronkhite Trailer DELIVERY: 60 days DISCOUNT: Varies	<b>\$46,537.00</b>

Mr. Prince said these bids would be forwarded to the Electric Department for their review and evaluation.

One bid was received for a new 55' Insulated Mobile Aerial Device for the Electric Department and is summarized below:

<b>BIDDER</b>	<b>BASE BID</b>
<b>Altec Industries, Indianapolis, IN</b> MODEL: 2018 Altec TA55 TRADE-IN: TOTAL (BASE – TRADE): DELIVERY: 330 days DISCOUNT: N/A	<b>\$247,848.00</b> <b>- 7,500.00</b> <b>\$240,348.00</b>

Mr. Prince said this bid would be forwarded to the Electric Department for their review and evaluation.

Mayor's Comments:

Mayor Wood acknowledged Municipal Utilities linemen who served as hosts and participated in this year's 2017 IMEA Lineworker's Rodeo held recently in Central Park. He said once again, Mishawaka linemen took home many top honors.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Human Resources Director Geoffrey Spiess requested the Board approve a three (3) year contract with Thomson Reuters for Westlaw legal research service at a rate of \$136.50 per month for the first year and a 3% increase each following year. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Street Department on behalf of Tim Ryan requested the Board award the contract for one (1) 2018 ¾ ton Cargo Van to Jordan Ford, the sole bidder, for the base bid amount of \$35,026.00 less trade in of (\$2,000.00) for a total award of \$33,026.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board award the Ironworks Development Area Utility Design Phase I to John Boettcher Sewer & Excavating, the lowest most responsive and responsible quoter, for the base quote amount of \$65,429.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board approve Right of Entry, Improvement, and Hold Harmless Agreement with Neil and Sara Hoover, 3918 Rockmount Lane, for stormwater drainage improvements for 3918 Rockmount Lane. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board approve Right of Entry, Improvement, and Hold Harmless Agreement with Kenneth Ryan, 3910 Rockmount Lane, for stormwater drainage improvements for 3918 Rockmount Lane. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board approved Right of Entry, Improvement, and Hold Harmless Agreement with Michael and Lisa Trondle, 3833 Streamview Court, for stormwater drainage improvements for 3918 Rockmount Lane. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board award 2017 CDBG Infrastructure Improvements Phase III to Rieth-Riley Construction, South Bend, IN, the lowest most responsive and responsible bidder, for the base bid of \$111,787.000 and Alternates 1, 2, and 3 for a total award amount of \$196,468.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Professional Services Agreement Supplement #1 with DLZ for Battell Park – East End Design Phase 1 – Rosemary’s Garden for an increase of \$5,291.50 for a new not-to-exceed amount of \$17,591.50, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Professional Services Agreement Supplement #2 with Arkos Design for Castle Manor Renovation for an increase of \$12,765.00 for a new not-to-exceed amount of \$30,415.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Professional Services Agreement Supplement #1 with H.J. Umbaugh & Associates for advisory and accounting services for proposed Ironworks bonds for an increase of \$10,000.00 for a new not-to-exceed amount of \$80,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Specialty Systems of South Bend for asbestos abatement at 2320 Douglas Road for the not-to-exceed amount of \$2,250.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Planner Ken Prince on behalf of City Controller Rebecca Miller presented seventeen (17) claim dockets in the amount of \$8,199,178.10, and moved for their approval. Mr. Watson seconded; motion carried.

Public Hearing:

A public hearing for a Transient Merchants License for T. C. Tree Farms was held for the purpose of selling Christmas trees at 4917 Grape Road from November 21 through December 21, 2017. No one from T. C. Tree Farms was present, and no one spoke against the license.

Mr. Watson closed the Public Hearing and moved that the Board approve the Transient Merchants License for T. C. Tree Farms for the sale of Christmas trees from November 21 through December 21, 2017 at 4917 Grape Road. Mr. Prince seconded; motion carried.

New Business:

Requests for disabled parking space have been received from the residents at 921 W. Donaldson Street and 805 Hendricks Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends these applications be approved. Mr. Prince moved to approve the disabled parking requests as presented. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board