

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
November 28, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of November 21, 2017, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood said today is Giving Tuesday and our annual bell-ringing competition with South Bend. He said he would be at the mall at noon with Santa.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Assistant Fire Chief Greg Hunt on behalf of Chief Woodward requested the Board declare 25 Motorola mobile data terminals and docking stations and one (1) Dukane Image Pro multimedia projector as surplus for disposal. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Park Superintendent Phil Blasko submitted a request to remove two trees and stumps in the tree lawn at 710 W 11<sup>th</sup> Street. The trees have been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski and Wastewater Division Manager Karl Kopec requested the Board award the contract for Sodium Hypochlorite and Sodium Bisulfite to Alexander Chemical Corporation, Peru, IL for the base quote of \$0.635 per gallon of sodium hypochlorite and \$1.307 per gallon of sodium bisulfite. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose presented Change Order #3 Final from Niblock Excavating for Linden Area LTCP Division A – Phase I, for an increase of \$18,942.21 for a final contract amount of \$1,716,583.17. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Miller requested the Board accept the Certificate of Substantial Completion from Niblock Excavating for Linden Area LTCP, Division B. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Lawson-Fisher Associates for concept refinement and schematic design services for Ironworks Plaza for the not-to-exceed amount of \$53,200.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board accept a Landscape Easement from Habitat for Humanity of St. Joseph County to the City of Mishawaka at 5225 Grape Road, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Requests for disabled parking space have been received from the residents at 720 Hubbard Avenue and 1018 E. Fourth Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends these applications be approved. Mr. Prince moved to approve the disabled parking requests as presented. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:08 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board