

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
December 19, 2017

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:01 a.m. All members were present. Clerk Kari Myers was absent. Mr. Watson moved to dispense with the reading of the minutes of December 12, 2017, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood introduced Grace Gebo. Grace is serving an internship in the Mayor's office over winter break and is currently a journalism major at Bowling Green University.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Corporation Counsel Geoffrey Spiess presented Board of Public Works and Safety Resolution 2017-10 concerning amending procedures for construction, collocation, and substantial modification of small cell facilities in the public right of way. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Fire Chief Bryon Woodward recommended the Board promote William Dempler from the rank of Lieutenant to the rank of Fire Prevention Fire Marshall, and transferring David Bennet from EMS Captain to the rank of lieutenant in the Fire Suppression Division both to be effective January 1, 2018. Ms. Miller moved to approve as requested. Mr. Watson seconded; motion carried.

Chief Woodward presented a request to place Robert Crowder on 50% salary of a 1st class firefighter due to a disability per the findings of the Fire Pension Board hearing that occurred on December 14th, 2017. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince moved that the Board approve a professional services agreement with DLZ for design services to create a master plan for property located at the proposed site of the Juday Creek Water treatment facility and would include a potential recreation complex. The total contract is for a not to exceed amount of \$13,200. Ms. Miller seconded; motion carried.

Mr. Prince moved that the Board approve the plans and that bids would be received for the reconstruction of Mary Gibbard Park on February 6th, 2018. Mr. Watson seconded; motion carried.

City Planner Ken Prince moved that the Board approve a professional services agreement with the Troyer Group for design services relative to creating standard cross sections of Lincolnway between Capital Avenue and Ironwood Drive for the purposes of furthering discussions with the Indiana Department of Transportation. The total contract is for a not to exceed amount of \$13,400. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented and moved to approve 21 claim dockets in the amount of \$7,824,445.01. Mr. Watson seconded; motion carried.

New Business:

There was no new business or comments from the public.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:11 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board and acting Clerk