

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
February 13, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of February 6, 2018, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting.

Mr. Prince announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board accept the voluntary retirement of Lt. Brian Costa who has served the Mishawaka Police Department for 29 years, effective February 12, 2018. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Parks Department Superintendent Phil Blasko requested the Board award the contract for Mary Gibbard Park Improvements to R. Yoder Construction, Nappanee, IN, the lowest most responsive and responsible bidder, for the base bid of \$827,771.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Blasko requested the Board authorize the purchase of Mary Gibbard Park splash pad from Vortex utilizing the NPP Purchase Program for the list price of \$183,910.00 less NPP discount of \$8,910.00 for a total contract price of \$175,000.00, including installation and freight. Mr. Blasko said Indiana Code 5-22-10-12 provides that a purchasing agent may make a special purchase when the market structure is based on price, but the governmental body is able to receive a dollar or percentage discount of the established price. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Blasko requested the Board authorize the purchase of Mary Gibbard Park playground from Landscape Structures utilizing the NJPA Purchase Program for the list price of \$277,010.00 less NJPA discount of \$13,910.00 for a total contract price of \$263,100.00, including installation and delivery. Mr. Blasko said Indiana Code 5-22-10-12 provides that a purchasing agent may make a special purchase when the market structure is based on price, but the governmental body is able to receive a dollar or percentage discount of the established price. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose presented an Amendment to Grant Agreement with INDOT for 2017 Community Crossing Matching Grant to include omitted streets: McKinley Avenue, Jefferson Boulevard, and Broadway Street. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented Change Order #1 Final from Walsh & Kelly for Mill and Overlay of McKinley Avenue from Charlotte Street to 500' east of Division Street for an increase of

\$15,861.46 for a final contract amount of \$302,146.11. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Abonmarche Consultants for design services for deceleration lane on Main Street north of Juday Creek for the not-to-exceed amount of \$7,900.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board authorize the receipt of quotes for the demolition and removal of the structure located at 401 N. Byrkit Avenue to be opened February 27, 2018, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Specialty Systems of South Bend for asbestos abatement at 401 N. Byrkit Avenue for the not-to-exceed amount of \$2,850.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Specialty Systems of South Bend for asbestos abatement at 407 E. Mishawaka Avenue for the not-to-exceed amount of \$1,375.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented nineteen (19) claim dockets in the amount of \$10,007,400.39, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:07 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board