

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
February 20, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of February 13, 2018, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood had no comments.

Department Head Reports:

Police Chief Ken Witkowski presented Officers Detective Lt. Kevin Will and Psc. Jim Bartlett as Police Officers of the 4<sup>rd</sup> Quarter – 2017.

Chief Witkowski said Lt. Will is being recognized for his exceptional work in an investigation where he worked on a Conspiracy to Commit Robbery case where he coordinated with outside agencies, including SJCPD and FBI, along with the MPD, SCU, Uniform and Investigative Divisions.

Chief Witkowski said Officer Barlett is to be commended for his life-saving efforts that took place on November 16, 2017, where he swam to a car submerged in a pond, broke out the rear window and helped the victim to safety.

Chief Witkowski said both officers are an asset to the Mishawaka Police Department and is proud to present both as Officers as the Fourth Quarter, 2017.

Chief Witkowski requested the Board promote Probationary Patrol Officers Dustin Boyd, Jacob Craft, and Evan Stahley to the rank of Patrol Officers Second Class, effective February 21, 2018. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski requested the Board award the contract for Mishawaka Res – Water Main Extension – Phase I to Selge Construction, Niles, MI, the lowest most responsive and responsible bidder, for the base bid of \$113,315.32. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Majewski requested the Board authorize the purchase of a new loader from West Side Tractor, South Bend, IN, utilizing the NJPA Purchase Program for the list price (including custom adds and freight) of \$253,988.25 less NJPA discount of \$101,026.79 and less trade in of \$12,000.00 for a total contract price of \$140,961.46. Mr. Majewski said Indiana Code 5-22-10-12 provides that a purchasing agent may make a special purchase when the market structure is based on price, but the governmental body is able to receive a dollar or percentage discount of the established price. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Majewski requested the Board authorize the receipt of bids for three (3) new 2018 Compact 4WD SUV's to be opened March 13, 2018. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board approve plans and authorize the receipt of bids for Patch, Mill, and Overlay of Various City Streets (2018 Community Crossing Projects), to be opened March 13, 2018. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board approve plans and authorize the receipt of bids for Douglas Road and Grape Road Eastbound Right Turn Lane to be opened March 13, 2018. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Supplemental Agreement #1 with Ugray for design services for Downtown Digital Sculpture for an increase of \$8,800.00 for a new not-to-exceed amount of \$20,300.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order #1 Final from R&R Excavating for demolition of pool and adjacent structures at Mary Gibbard Park for an increase of \$12,500.00, for a final contract amount of \$77,500.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:10 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board