

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
February 27, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of February 20, 2018, and accept them as circulated. Ms. Miller seconded; motion carried.

Quote/Bid Openings:

Quotes were opened for the demolition and removal of 401 N. Byrkit Avenue and are summarized below:

CONTRACTOR	BASE QUOTE	TIME TO COMPLETE
Jackson Services, Rochester, IN	\$18,000.00	15 days
R & R Excavating, Mishawaka, IN	\$20,000.00	Per spec
John Boettcher Sewer & Excavating, Mishawaka, IN	\$16,781.73	30 days
C & E Excavating, Elkhart, IN	\$22,326.78	30 days
Ritschard Bros., South Bend, IN	\$26,325.00	30 days
Indiana Earth, Osceola, IN	\$19,900.00	29 days

Mr. Prince said these quotes will be forwarded to the Redevelopment Department for their review and evaluation.

One bid was received for two (2) one-ton 4X4 standard cab pick-up trucks for the Sewer Department and is summarized below:

BIDDER

Jordan Ford, Mishawaka, IN		
MODEL: 2018 1-ton 4X4 standard cab pick-up truck with front plow	BASE BID	\$34,960.00
TRADE-IN: 2004 Ford Utility Truck		- 2,000.00
TOTAL:		\$32,960.00
MODEL: 2018 1-ton 4X4 standard cab pick-up truck with front plow	BASE BID	\$34,960.00
TRADE-IN: 2008 Ford Utility Truck		- 3,000.00
TOTAL:		\$31,960.00

Mr. Prince said this bid would be forwarded to the Sewer Department for their review and recommendation.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting.

Mr. Prince announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board declare over 400 Motorola radios and accessories as surplus for sale. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Electric Division Manager Rick Springman requested the Board authorize the receipt of bids for one or more 2018/19 half-ton 4WD crew cab pick-up truck(s) to be opened March 20, 2018. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Springman requested the Board authorize the receipt of bids for one or more 2018/19 one-ton 4WD extended cab utility body service truck(s) to be opened March 20, 2018. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board approve plans and authorize the receipt of bids for North Main Street Median Island Modification to be opened March 20, 2018. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Rebecca Miller presented a Professional Services Agreement with HJ Umbaugh & Associates for financial advisory and accounting services for Comprehensive Financial Plan for the not-to-exceed amount of \$15,000.00, designating the Controller as signatory and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented sixteen (16) claim dockets in the amount of \$2,210,406.84, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:10 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board