

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
March 20, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of March 13, 2018, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

One bid was received for one (1) or more 2018/19 half-ton 4WD crew cab pick-up truck for the Electric Department and is summarized below:

BIDDER

Jordan Ford, Mishawaka, IN	
MODEL: F150 4X4 Crew Cab	BASE BID: \$36,149.00
TRADE-IN:	- 3,500.00
TOTAL (Base minus trade-in)	\$32,649.00
DELIVERY: 120 days	
DISCOUNT: 30%	

One bid was received for one (1) or more 2018/19 one-ton 4WD extended cab utility body service truck for the Electric Department and is summarized below:

BIDDER

Jordan Ford, Mishawaka, IN	
MODEL: 2019 F350 4X4 chassis cab w/utility body	\$54,510.00
TRADE-IN:	1,500.00
TOTAL (Base minus trade-in)	\$53,010.00
DELIVERY: 180 days	
DISCOUNT: 30%	

Mr. Prince said both bids would be forwarded to the Electric Department for their review and evaluation.

Bids were received for North Main Street Median Island Modifications and are summarized below:

CONTRACTOR	BASE BID
Walsh & Kelly, South Bend, IN	\$653,855.80
Rieth-Riley Construction, South Bend, IN	\$597,782.86

Mr. Prince said these bids would be forwarded to the consultant for their review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Water Division Manager Dave Majewski requested the Board award the contract for three (3) new 2018 compact 4WD SUV's to Jordan Ford, Mishawaka, the sole bidder, for the base bid of \$65,532.00 (\$21,844.00 X 3) less trade-in of (\$2,300.00) for a total award of

\$63,232.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Majewski requested the Board designate Ken Prince, President, as signatory and authorized representative for the State Revolving Fund Loan for Tank 1 Facility Improvement Project; and

Mr. Majewski requested the Board adopt the Preliminary Engineering Report for Tank 1 Facility Improvement Project and submit to State Revolving Fund Loan program. Ms. Miller moved to approve both items as presented. Mr. Watson seconded; motion carried.

IT Manager Patrick Stokes requested the Board approve Change Order #1 with Tyler Technologies for EnerGov Software for an increase of \$30,000.00 for a new contract amount of \$352,372.00; and

Mr. Stokes requested the Board approve Change Order #2 with Tyler Technologies for EnerGov Software for a time extension as specified in the change order. Mr. Watson moved to approve both items as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board award the contract for Douglas Road and Grape Road Eastbound Right Turn Lane to Selge Construction, Niles, MI, the lowest most responsive and responsible bidder, for the base bid of \$728,917.04 plus Alternates #2 and #3 for a total award of \$1,236,464.09. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with DLZ for construction services for Douglas Road and Grape Road Eastbound Right Turn Lane for the not-to-exceed amount of \$149,300.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented PSA Supplemental #4 with First Group Engineering for Twelfth Street (Campbell to Downey) for an increase of \$26,400.00 for a new not-to-exceed amount of \$620,669.15. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented Change Order #2 with Rieth-Riley Construction, South Bend, for Church/Union Street Improvements – Phase II, for a decrease of (\$17,241.09) for a new contract amount of \$5,086,390.58. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board approve plans for Twelfth Street Improvements, Phase II, Des 1400633. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Price requested the Board approve plans and authorize the receipt of bids for Carnegie Library/Jesus Grill site improvements to be opened April 10, 2018, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with First Group Engineering for design services for Union Street Conceptual Alignments (Dragoon to Eighth) for the not-to-exceed amount of \$25,000.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:12 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board