

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
May 8, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of May 1, 2018, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood reminded everyone today is Primary Election Day.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

City Attorney John Roggeman presented Board Resolution 2018-01 Authorizing the Transfer of Personal Property (motor vehicle) to St. Joseph County, Penn Township Assessor. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Assistant Police Chief Dan Gebo requested the Board approve the Amended Standard Operation Procedure for the use of Conducted Electrical Weapons Policy (formerly Taser Policy). Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Fire Chief Bryon Woodward requested the Board promote Probationary Firefighters Nicholas Allen and Austin Borlik to the rank of Master Firefighter to be effective May 9, 2018. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Woodward requested the Board declare four (4) vehicles as surplus for disposal. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Sewer Maintenance Department Manager Tom Dolly requested the Board declare ten (10) items as surplus for sale at auction or disposal if not sold at auction. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski on behalf of Wastewater Division Manager Karl Kopec requested the Board declare one (1) Generac standby generator as surplus for sale at auction or disposal if not sold at auction. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Majewski requested the Board approve Supplemental Agreement #1 with DLZ for Advanced Facility Planning Phase 2 for the Northeast Water Treatment Plant and Juday Creek Wellfield for a decrease of \$12,050.00 for a new not-to-exceed amount of \$325,950.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Electric Division Manager Rick Springman requested the Board authorize the receipt of bids for one (1) or more new 2019 4WD extended-cab utility body truck with 42' insulated aerial device to be opened May 29, 2018. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried. Assistant Street Commissioner Terry Rich on behalf of Street Commissioner Tim Ryan requested the Board declare one (1) Sullair air compressor as surplus for sale at auction or disposal if not sold at auction. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board award Milburn Boulevard Area Improvements – Alabama Street, Jackson Street, and Burdette Street to HRP Construction, South Bend, the lowest most responsive and responsible bidder, for the base bid of \$1,295,000.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board approve Right of Entry, Improvement, and Hold Harmless Agreement with ESA P Portfolio LLC for right-of-way improvements relocating the parcel entrance drive approach for 4715 N. Main Street. Mr. Watson moved to approve as presented. Mrs. Miller seconded; motion carried.

Ms. Jamrose requested the Board approve plans and authorize the receipt of bids for Fourth Street Improvements – Phase II, to be opened June 5, 2018. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board award the contract for Central Park Band Shell to Ziolkowski Construction, South Bend, the lowest most responsive and responsible bidder, for the base bid of \$811,000.00 and Alternates 2 and 4 for a total award of \$793,600.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board accept the Certificate of Substantial Completion from Hoerstman General Contracting for Castle Manor Renovation, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented sixteen (16) claim dockets in the amount of \$5,180,474.48, and moved for their approval. Mr. Prince seconded; motion carried.

Public Hearing:

Mr. Prince opened the public hearing for Transient Merchants License for Homestead Steaks for sale of frozen steaks at University Park Mall, 6501 Grape Road, June 1 through July 1, 2018, during mall hours. No one spoke for or against the request. Mr. Prince closed the public hearing. Mr. Watson moved to approve subject to normal conditions of approval for public safety. Ms. Miller seconded; motion carried.

New Business:

A request from Z94.3 for 2nd Annual Ride to Sturgis motorcycle ride on Sunday, July 29, 2018, beginning at WSBT Studios, 1301 E. Douglas Road, was taken under advisement.

A Mishawaka Utilities Complaint Resolution Appeal Form from Joseph Kirkbride, 54732 Merrifield Drive, for water meter readings between February 13, 2018 and March 15, 2018, was acknowledged.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:30 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board