

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
June 5, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of May 29, 2018, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

Bids were opened for Fourth Street Improvements – Phase II and are summarized below:

<b>CONTRACTOR</b>	<b>BASE BID</b>
Selge Construction Co., Inc., Niles, MI	\$1,049,097.11
Walsh & Kelly, Inc., South Bend, IN	\$ 963,645.25
Niblock Excavating, Inc., Bristol, IN	\$1,145,591.00
HRP Construction, Inc., South Bend, IN	\$1,083,000.00
Rieth-Riley Construction, Inc., South Bend, IN	\$1,128,100.00

Mr. Prince said these bids would be forwarded to the consultant for their review and evaluation.

Bids were opened for Diesel Fuel and Gasoline for Central Services Department and are summarized below:

\*Note: Prices bid are for profit margin

<b>VENDOR</b>	<b>AMOUNT</b>
National Oil & Gas, Bluffton, IN	
Diesel Fuel	\$0.025/gallon
Gasoline	\$0.0175/gallon (branded product) \$0.04/gallon (unbranded product)
Yoder Oil, Elkhart, IN	
Diesel Fuel	\$0.035/gallon
Gasoline	\$0.035/gallon
Petroleum Traders Corporation, Ft. Wayne, IN	
Diesel Fuel	\$0.0584/gallon
Gasoline	\$0.0637/gallon

Mr. Prince said these bids would be forwarded to Central Services for their review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Corporation Council Geoff Spiess presented Board Resolution 2018-02 Establishing Eligibility Requirements and Evaluation Criteria for Businesses Seeking Approval for Municipal Riverfront Development Project Area Liquor Licenses. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Police Chief Ken Witkowski announced that Garrett Schock has completed all department testing and investigation, doctor's physical examination and approval by the Police Pension Board, and recommended he be sworn in as Probationary Patrol Officer. Mr. Watson moved for the approval of Recruit Schock to be sworn in as Probationary Patrol Officer effective June 5, 2018. Ms. Miller seconded; motion carried.

Mayor Wood swore in Recruit Schock.

Fire Chief Bryon Woodward presented a 3-year contract renewal with Stryker for preventative inspection and maintenance of Power-Pro electric cots and Power-Load lifting systems in the amount of \$25,620.00 for three years (\$8,540.00 annually). Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Parks Department Superintendent Phil Blasko submitted a request to remove one tree and stump in the tree lawn at 217 S. Brook Avenue. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince on behalf of Sewer Maintenance Department Manager Tom Dolly presented a revised Boot Policy for Salaried Employees and moved for its approval. Ms. Miller seconded; motion carried.

Electric Division Manager Rick Springman requested the Board award the contract for one (1) new 2019 4WD extended-cab utility body truck with 42' insulated aerial device to Altec Industries, Elizabethtown, KY, the sole bidder, for the base bid amount of \$139,946.00 less trade-in of (\$3,000.00) for a total award of \$136,946.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Springman requested the Board authorize the receipt of bids for one (1) or more new 2019 4WD standard-cab contractor dump truck to be opened June 26, 2018. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board accept the Certificate of Substantial Completion from R & R Excavating for Douglas Road Improvements – Phase I. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board accept Final Acceptance of work performed and accept 3-Year Maintenance Bond from Niblock Excavating for Linden Area LTCP – Division A – Phase I, bond to be in effect until May 14, 2021. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Jones Petrie Rafinski for design and construction services for Mishawaka Riverwalk Extension at Cedar Street (north side of river) for the not-to-exceed amount of \$19,650.00, and moved for its approval. Mr. Watson seconded; motion carried.

#### Hearing:

Mr. Prince moved to set a hearing on June 19, 2018 at 11:00 a.m. in the Council Chambers for Appeal of Demotion of Mark Ryan from Captain to the rank of Driver/Operator. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented seventeen (17) claim dockets in the amount of \$3,879,981.05, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:22 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board