

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
June 12, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present except Ms. Miller. Mr. Watson moved to dispense with the reading of the minutes of June 5, 2018, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Opening:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski announced that Garrett Baresel and Dayne Nordman had completed all department testing and investigation, doctor's physical examination and approval by the Police Pension Board, and recommended they be sworn in as Probationary Patrol Officers. Mr. Watson moved for the approval of Recruits Baresel and Nordman to be sworn in as Probationary Patrol Officers effective June 12, 2018. Mr. Prince seconded; motion carried.

Mayor Wood swore in Recruits Baresel and Nordman.

Wastewater Division Manager Karl Kopec requested the Board authorize the receipt of quotes for the demolition and removal of buildings located at 912 and 906 Lincolnway West to be opened June 26, 2018. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board award Fourth Street Improvements – Phase II to Walsh & Kelly, South Bend, the lowest most responsive and responsible bidder, for the base bid of \$963,645.25. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board approve Right of Entry, Improvement, and Hold Harmless Agreement with nine (9) parcels for road improvements and driveway reconstruction for Douglas Road east of Fir Road associated with Douglas Road Improvements, Phase II. The parcels are:

Larry and Becky Penn, 14760 Douglas Road
Harry and Beverly Lorence, 14800 Douglas Road
Timothy and Shelley Connors, 14830 Douglas Road
Antonio and Paula Botelli, 14914 Douglas Road
David and Geraldine Hojnacki, 14940 Douglas Road
SEC Investments, LLC, 15022 Douglas Road
John and Michelle Wagner, 14504 Douglas Road
Joseph and Carol Wagner, 14620 Douglas Road
Charles Wagner, 14600 Douglas Road

Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board approve Concurrence for Temporary Use of Roads for Detouring of Traffic from a State Highway for maximum seven (7) day closure of Lincolnway East near Byrkit Avenue this summer as a portion of Linden Area LTCP Divisions N & P (detour will be Church Street/Main Street to McKinley Avenue to SR331 and in reverse). Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Hearings:

The Board set a hearing for Transient Merchants License for June 19, 2018 for TNT Fireworks for sale of fireworks at 3610 Bremen Highway (Meijer), June 25, 2018 through July 5, 2018, 10:00 a.m. to 10:00 p.m.

Mr. Prince requested the Board reschedule a hearing from June 19, 2018 to July 24, 2018 at 11:00 a.m. in the Common Council Chambers for appeal of demotion of Mark Ryan from Captain to rank of Driver/Operator, and moved for its approval. Mr. Watson seconded; motion carried.

New Business:

A request for renewal of a Tattoo and/or Body Piercing License has been received from Peggie O'Neil, 4609 Grape Road, Ste D-9, for the application of permanent makeup. Mr. Prince moved for its approval. Mr. Watson seconded; motion carried.

A request from Old Reverewood to close Hampton Road between Elm Road and Kensington Place for a block party on Saturday, July 14, 2018 from 4:00 p.m. to 9:00 p.m. Mr. Prince moved to approve subject to normal conditions of approval for public safety and they notify all households affected by the street closures. Mr. Watson seconded; motion carried.

A request from Mishawaka Life to close Main Street between Lincolnway and Church and First Street between Main Street and Church Street for Mishawaka Marketplace to be held bi-weekly on Saturday's beginning July 14, 2018 and ending October 20, 2018, 8:00 a.m. – 2:00 p.m., was taken under advisement.

A request from Custom & Moore Tree Experts to temporarily close streets for storm damaged tree removal using a crane on Friday June 15, 2018. Each closure expected to last about one hour at the following locations:

- 2901 Lexington – close cul de sac at Colonial and Marrett for County Drainage Board
- 1408 Cantondale – close Cantondale for County Drainage Board
- 1526 Cantondale – close Cantondale for County Drainage Board
- 906 Handlebar – close col de sac of Handlebar for property owner

Mr. Watson moved to approve as presented subject to Custom & Moore providing their own barricades. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:22 a.m.

Ken Prince – President of the Board of Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of Public Works and Safety/Utility Board